

A Meeting of the Land Management Committee will be held on Thursday 8th May 2025 at 7.00pm in the Meeting Room at Brundall Memorial Hall for the purpose of transacting the following business:

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

1. To consider apologies for absence

2. Declarations of interest on items on the Agenda

3. To approve the minutes of the last meeting on the 10th April 2025

4. Matters arising – items not on the Agenda

April 7.a. The Tree Warden has agreed to source the hawthorn plants required for the allotment fence.

April 7. The tractor at the Allotment site is not insured

April 8.a. The goal posts on the spare Cemetery field have been installed

April 8.b. The Clerk has had correspondence with the contractors working at the Shell garage regarding the payment for the Cemetery car park and they have agreed to pay £400 a month, although legal advice has now been received suggesting a license is advisable

April 9. KDG Surfacing are visiting the site 8th May to provide another quotation for the tarmac surface between the ramps at the skate park

April 10.a. Norwich Camping have been asked to remove their advertising board at the Cemetery

April 11.b. The repairs on the boardwalk have been completed

5. Chairman's Report

6. Public Participation (15 mins)

Council owned and managed areas (including Public Participation at the discretion of the Chairman):

7. Cremer's Meadow

a) To receive a written report from the Friends of Cremer's and discuss any issues raised

b) To discuss how to contact the adjacent landowner regarding ditch and run issues

8. Countryside Park

a) To receive a written report from the Countryside Park Group and discuss any issues raised including

i. Path maintenance via the use of mulch

ii. Request skip for June/July for items cleared from the westside

iii. To discuss the possibility of the repair of the chicken wire fence on the eastside being carried out in house

iv. To discuss a BAA proposal to establish a rota to open and close the main gate every morning and evening

- b) To consider, at the suggestion of the resident regularly checking the car park surface, getting the Community Payback Team to remove the larger stones that have surfaced.

9. Tree Management

- a) To receive a written report from the Tree Warden and any management reports submitted, and discuss any issues raised
 - i) Rising fuel costs for the lawnmower used in the orchard
- b) To discuss the tree survey at the land at the bottom of the Memorial Hall playing field.

10. Church Fen

The first meeting of the Church Fen Working Group is on Friday 16th May.

- a) To consider investigating a boardwalk for the eastern path to tie in with funding application for the boardwalk
- b) To consider requesting use of CIL money and asset earmark reserve to fund replacing the boardwalk.

11. Matters for consideration from other land areas, including:

- a) To consider quotations from Wicksteed for both the play areas.
- b) To consider the quotation from KDG Surfacing to resurface the whole skate park area

12. Clerk's Correspondence

13. Finance

- a) To receive a report from the RFO

14. Items for next Agenda (not for discussion)

15. Dates for the next Meeting(s) of the Land Management Committee:

12th June 2025 10th July 2025

Claudia Dickson / Rachel Miller / Clare Watkins

(Clerk/Deputy Clerks) 1st May 2025