

Minutes of the meeting of the **Brundall Parish Council Recreation and Wellbeing Committee** held on Monday 14th April 2025 at 7.00pm in the St Laurence Centre.

In attendance: Cllrs M Savory (Chair), P Gabillia, L Britt, G Buckley (Cremer's Meadow), J Lovatt (Guides), C Tunaley (Brundall Bolts), Rev D Hanson (Yare Valley Churches)

Clerk: Mrs C Dickson, Deputy Clerk: Ms R Miller

Members of the public: 1 – representative from Brundall Bolts

1. Apologies for absence

Apologies were accepted from E Mason (Brundall Memorial Hall), Cllr G Abbott, Park Run representative

2. Declarations of interest

None.

3. Minutes of the last meeting

The minutes of the Recreation & Well-being Committee meeting held on 10th Feb 2025 were AGREED as a true and correct record of the meeting and signed by the Chair.

4. Matters arising from the previous minutes

None.

5. Public Participation

None.

6. Chairman's Report

Cllr M Savory explained that the new Village Gateway signs are work in progress, as the design from Norfolk Highways was still outstanding. The Parish Council's contact at Norfolk Highways Tom Cox, will be visiting the PC office next week to get this finalised so that they can be erected.

At the last Full Council meeting it was agreed that Arnold Keys could undertake an onsite valuation of The Sports Hub. This will provide the PC with an up-to-date valuation which will be used to make sure it is being insured and leased for the correct amount.

New SAM2 brackets have been ordered and will be installed in the new locations, to track vehicles going out of the village through Postwick Lane, Strumpshaw Road and Cucumber Lane.

It was explained that Brundall Parish Council Chairman, Kevin Wilkins, has had a positive response from local MP, Jerome Mayhew, regarding the poor mobile phone signal in the area. Cllr Wilkins will be meeting him on 23rd May for further discussions on how to improve it.

The John Evans Good Citizen Award went to long standing Cllr Julie Mickleburgh. Julie was recognised for her years of hard work in the community after recently standing down.

Finally, it was noted that at the last Full Council meeting two grants were awarded to local community groups – the first for 2nd Brundall Brownies to help with equipment for their forthcoming Brownie Pack Holiday and the second to the Brundall History Group to help towards setting up their new trail around the village.

7. To receive updates from the other Council Committees:

a) Land Management

- It was reported that due to a burglary at The Allotments part of a hedge had been cut down in order for them to get into the area. This is being replaced.
- Quotes for the installation of the new goal posts have been accepted, and work to install them will commence shortly.
- The PC has been contacted by the contractors managing the Shell garage project, requesting use of the cemetery car park. This has been agreed. Negotiations are taking place regarding the fee.
- A recent playgroup equipment survey highlighted that the skate park surface is not fit for purpose / safe, therefore, quotes are being obtained to rectify this.
- The Community Payback Team recently completed works at Church Fen, taking off the chicken wire, which was causing a trip hazard. In addition, a quote was approved to fix 5 broken boards at the site. Investigation is still ongoing to replace the whole of the boardwalk; however, as this is very expensive grants will need to be secured in order for the work to be carried out.
- It was noted that there had been a complaint from a resident regarding the recent grass cutting at the Cemetery, as a slab had been broken. This is being addressed and rectified.
- The bench at The Shoppers Car Park is in very poor condition. It was noted that it surrounds a memorial tree for Princess Diana. This was reported to Broadland District Council as it is their asset to manage.
- A request was made for LM to review the location of the goals on the spare cemetery field.

b) Environment Committee

- At their last meeting the Biodiversity Group gave a presentation on their annual report providing some useful stats (this can be found on the website).
- In addition, the Biodiversity Group are arranging an event in May to be held at The Memorial Hall, which will aim to encourage people to work with nature in their gardens.
- The committee have proposed a pond at The Countryside Park – however funding will need to be obtained for it to happen.
- The committee welcomed a new member, Duncan Painter, who is also part of the Biodiversity Group.
- The Church Fen Group, consisting of Duncan Painter, Robin Tungate, Tim Strudwick and Graham Abbott will be undertaking work to look at the management plan for the site.

8. To receive updates from Recreational and Wellbeing Organisations in Brundall, including:

a) Brundall Memorial Hall

- In the absence of Eleanor, Jeanette reported that the work to the front of the hall was well underway and should be finished at the end of April. Notcutts have kindly donated plants for the area, and potentially from Norwich Camping and Caravan too.
- It was explained that every effort was made to save the blossom tree, but unfortunately, due to the abundance of roots it was not possible to get it out of the ground with the equipment they had. It will however, be replaced with something else. It was suggested that BMH speak to the Tree Wardens for advice.

b) Brundall Bolts

- D. Lawton explained that the current season is coming to an end, and that everything has run successfully and smoothly, with the pitch use being managed well. With daylight savings some of the younger clubs have been using the cemetery field to train on, and the club is very pleased and thankful about the new goals being installed.
- For the new season, they have been working with CSF to negotiate hire costs in the hope that subscriptions may be able to be brought down.
- C. Tunaley reported that during the past season, 3 of their girls and ladies' teams reached semifinals, with the Under 11's boys soon to play in their semifinal match.
- The tournament planned for 22nd June will see 17 teams compete at The Sport Hub. Before it takes place, the club is in the process of confirming insurance and health and safety requirements to make sure they are compliant. Cllr P Gabillia suggested that they speak to CSF's Health and Safety Manager for guidance.
- It was discussed that Brundall Bolts understood local schools would use the facility during the day. Cllr P Gabillia explained that schools had been invited to use it but the offer had not been taken up. Schools will be contacted again to find out what barriers they face and if it is something they would like to consider in the future.
- Finally, their annual awards day will be held at The Sports Hub on 1st June, which is open to all members of the public.

c) 1st Brundall Guides

- J Lovatt explained that the term had now finished, and all units have been successful.

d) Brundall Church

- Rev. D Hanson explained that the consultation with people from the Church had now concluded and that the action plan will focus on children and young people / families.
- The proposed extension, which would see the St Laurence Centre and the Church being connected, will not be going ahead, as it was agreed that it would not add any additional space, but would come at a substantial cost.
- The Church has planned lots of activities for families over Easter, as well as a number of services.
- They recently invited some Brundall School children to attend a 'BBC question time' with them, which was a huge success, and something they plan to extend in the future. They had people dressed up as characters from the bible, and children could ask them questions. They are keen to build the relationship back up with the school.
- Finally, it was reported that the Community Pantry will be opening on a second day of the week, however additional equipment needs to be purchased.

e) Social Media Group

- It was reported that a proposed change of reference to create a communication group is being looked at. This will allow the group to sign off PC content for the newsletter as well as social media posts.
- The group are posting 4 posts a week, which are creating engagement.

f) Brundall Newsletter Group

- It was reported that response to the first newsletter has been very positive from the community, and the group will meet at the end of April to agree on a plan for the next issue, due out early June 2025.
- It was discussed that consideration should be made to the placement of the newsletters at the various venues, so that they are easily visible and accessible. Suggestions included asking Men's Shed if they would produce some wooden holders for them to be put in, which could be attached to one or two of the noticeboards or / and stood on venues counters.
- Chair M Savoy would like it put on record that he is thankful to everyone involved to producing it.

g) Park Run

- Cllr L Britt confirmed that they attended the last Countryside Park meeting and reported that this year marks their 10th anniversary. Park Run thanks Yare Valley Churches for all their help.

h) Friends of Cremer's Meadow

- It was reported that due to nesting birds, the amount of work that can be done at this time of the year is reduced.
- There are continued problems with water around the site, and as certain parts are no longer covered by the Environment Agency. Therefore, it is the responsibility of the landowners to manage the blockages – discussions are in progress with the farmer who owns part of the waterway.
- The next Family Orchid Day will take place on June 14th, which will see the meadow and Marty's Marsh work together to put on the event for the community.
 - i. To consider a request for funding from the R&W event budget for the Family Orchid Event.

A small budget of £100 to cover printing, a promotional banner and bunting for décor was requested, to help make the event a success. It was AGREED to take this to Full Council for consideration.

9. Updates on Recreational Facilities, including any maintenance issues or works planned

- Cllr G Abbott reported that part of the wooden fence was down in the cemetery field. It was suggested that there is spare fencing at The Sports Hub that could be used to get it fixed.
ACTION – Clerks to arrange for it to be fixed.

10. To receive an update on current Committee projects, including:

a) Brundall Village Park

- Hopkins Homes started clearing works last week, which will see the commencement of the build of the first 23 houses for the first phase. Any monies will not be received by the PC until the second stage of the build.

i. To consider Brundall Village Park Group Terms of Reference

The Brundall Village Park Group consisting of Cllr M Savory, Cllr P Gabillia and Cllr K Wilkins presented a new term of reference to the committee for consideration.

This highlighted that the group would work on plans and designs outside of the regular Rec&Well meetings due to there being a great deal of work and discussions to be had. They confirmed that they will base their design on the village survey results and bring it back to Rec&Well for consideration before obtaining approval from Full Council.

J Lovatt requested that the BMH would be included in future discussions – Cllr M Savory responded that meetings have happened with BMH previously and would like to continue with working together in the future.

Cllr M Savory explained that the group would like to bring Cllr G Buckley into the working group, as it is believed that her connections to Cremers Meadow and involvement on the Land Management and Environment committees will be invaluable during the design and planning process. This was AGREED

It was suggested that a member of the BWG could be co-opted onto the Rec&Well committee to help with the environmental consideration factors of BVP.

- ii. To agree on an additional committee meeting date to discuss a proposed design briefing document for Brundall Village Park.

The meeting was AGREED to be held on 12th May 2025.

b) Safer Journey to School

- Conversations have been held with a highways engineer regarding a cycle path, running from Links Ave to Highfield Ave, at the top of Hopkins Home development. Plans received show a 2-meter-wide tarmac path which would not be sufficient to include a cycle and walking path.
- Funding for a feasibility study for a 2nd pedestrian crossing has been approved and will take place between the Shoppers Car Park and Links Avenue in due course.

11. To consider requesting ring fencing the remaining budget for potential projects in 2025/26

- The Clerk raised the question as to whether any of the annual budget for Rec&Well could be rolled over into the next financial year, should it not be used.
- It was reported that at present any budget spending must go through Full Council. The Committee will consider what they might like to spend their budget on as they are keen to be able to finance participating in community events.
- It was AGREED to ask Full Council to roll forward £500 from the 2024/25 budget for spending specifically on community events and wellbeing.

12. Items for the next agenda

- To consider revising the terms of reference for Rec and Well budget.
- To receive an update from the Village Park Group.

13. Dates for the next meetings:

9th June 2025

Meeting Closed: 20.27

Signed:

Dated: