

The next meeting of Brundall Parish Council will be held on Monday **23rd June 2025** at 7pm in the **St Laurence Centre, Brundall**.
Members of Brundall Parish Council are summoned to attend.

Agenda

Housekeeping

- 1. To consider apologies for absence**
- 2. Declarations of interest on items on the Agenda**
- 3. To confirm the Minutes of the Parish Council meeting(s) held on 19th May 2025**
- 4. To report on actions arising from the Minutes not on the Agenda** (for information only):
 11. Advertising the Councillor vacancy – completed
 12. a) v. photos of the Cemetery car park - completed
 12. e) Strumpshaw Steam Rally info to Cadent – completed
 14. NCC Local Nature Recovery Strategy précis – circulated
- 5. To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillor and District Councillors reports**
- 6. Re-convene the meeting**
- 7. To consider any applications for the Parish Councillor vacancy**
- 8. Updates and Reports:**
 - a) Land Management Committee, including:
 - i. A request from Brundall Allotment Association to include their defibrillator to the Council's asset register
 - b) Recreation and Wellbeing Committee, including:
 - i. A recommendation of the lighting scheme for the Brundall Meadows development to be adopted
 - c) Brundall Community Leisure Ltd
 - d) Road Safety group, including:
 - i. To retrospectively approve the purchase of 2 additional SAM2 batteries to replace the older batteries which no longer hold their charge for more than a week
 - e) Neighbourhood Plan, including:
 - i. The withdrawal of Government funding and technical support for Neighbourhood Plans
 - ii. A revised quote from the consultants
 - iii. To consider options for funding or not continuing with the plan
 - iv. To discuss requesting a change of the parish boundary to include all of Brundall Village Park
- 9. To consider the following planning application(s):**
 - a) 2025/1266 - Single storey side extension at 40 Postwick Lane NR13 5RQ
 - b) 2025/1209 – Two-storey side extension at 10 Lake View Drive NR13 5LT
 - c) 2025/1599 – erect a new 6 foot high fence with 2 foot trellis on top of fence at Hawthorn Lodge, 34 The Street NR13 5LJ
 - d) 2025/1755 – Front and side extension at 22 Brecklands Road NR13 5PE

10. To ratify comments for the following planning applications:

- a) 2025/0523 - Retrofit and addition of first floor and garden studio, single storey rear extension, conservatory, solar panels, modifications and demolition of garage to form workshop and larder at 7 Beverley Road NR13 5QS. This application is a resubmission. The Council had NO OBJECTIONS.
- b) 2025/1455 – Conversion of existing garage at 38 Maurecourt Drive NR13 5SE. The Council had NO OBJECTIONS but commented that parking may be an issue if the converted space is used for to run a pregnancy masseuse business.

11. To discuss the Brundall to Postwick cycleway feasibility study

12. To consider the updated Strategy Day Action Plan

13. Finance, including:

- i. To consider a grant request from Snowy's Nursery and Pre School towards the refurbishment of their outdoor learning area
- ii. To receive and note the Internal Audit Report for 2024-25
- iii. To consider and approve the Governance Statement of the Annual Return for 2024-25
- iv. To consider and approve the Accounting Statements of the Annual Return for 2024-25
- v. To consider additional signatories for the Broadland Parish Deposit Account
- vi. To approve bills for payment for June 2025
- vii. To note payments made in May 2025

14. Parish Clerk's Correspondence

15. Items for next agenda (not for discussion)

16. Date(s) for the next Parish Council meeting:

28th July 2025

Closed Session: This session is held with the public and press being excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960 for the following items of business on the grounds that they may involve the likely disclosure of confidential and exempt information

17. Sports Hub

To discuss the current lease/facility management agreement and options to take forward

Claudia Dickson Parish Clerk 18/6/25