**PAYMENTS SCHEDULE**

**BRUNDALL PARISH COUNCIL**

**ACCOUNTS YEAR 2025-26** June 2025

| Chq/IP No | Payee | Invoice no | Details | Payment Date | Budget Category | Net | VAT | Amount Paid |
|---|---|---|---|---|---|---|---|---|
| IP2530 | HMRC | | | | Parish Clerk | | | **£0.00** |
| IP2531 | Rachel Miller | 0 | expenses May 25 | 24/06/2025 | Office Expenses | £42.85 | £0.00 | **£42.85** |
| IP2532 | Richard Farley | 0 | replacement lock for allotment youth shelter | 24/06/2025 | Allotments | £23.33 | £4.66 | **£27.99** |
| IP2533 | Tree Care and Conservation | 6325 | removal of tree blown over at the cemetery | 24/06/2025 | Trees | £350.00 | £70.00 | **£420.00** |
| IP2534 | Tudor Print | INV-2000 | newsletter Jun 25 | 24/06/2025 | Newsletter | £97.33 | £0.00 | **£97.33** |
| IP2535 | Brundall Local History Group | 0 | additional costs for the Discovery Trail | 24/06/2025 | Grant | £100.00 | £0.00 | **£100.00** |
| IP2536 | O2 | 1015503400-000000191 | Office mobile Jun 25 | 12/06/2025 | Telephone | £31.70 | £0.00 | **£31.70** |
| IP2537 | Brundall Memorial Hall | 0 | Office rent and room hire May 25 | 24/06/2025 | Room hire | £394.50 | £0.00 | **£394.50** |
| IP2538 | Wicksteed | 828614 | Cableway dismantling inspection | 24/06/2025 | Play equipment | £2,499.98 | £500.00 | **£2,999.98** |
| IP2539 | Wicksteed | 1128 | Credit note unused items for cableway inspection | 24/06/2025 | Play equipment | -£1,075.84 | -£215.17 | **-£1,291.01** |
| IP2540 | Water Plus | 0 | SH water 29.4-29.5.25 | 24/06/2025 | Sports Hub | £13.83 | £2.77 | **£16.60** |
| IP2541 | Westcotec | 16880 | 2 new SAM2 batteries | 24/06/2025 | Projects | £175.50 | £35.10 | **£210.60** |
| IP2542 | Sonya Blythe | 0 | Internal Audit 2024/25 | 24/06/2025 | Audit | £160.00 | £0.00 | **£160.00** |
| IP2543 | Gill Buckley | 0 | photos for Cremer's Orchid Day event | 24/06/2025 | Cremer's Meadow | £35.50 | £0.00 | **£35.50** |
| IP2544 | PSH Environmental | 720202 | Skip hire CPBT CP work | 12/06/2025 | Countryside Park | £195.00 | £39.00 | **£234.00** |
| IP2545 | Brundall Home Hardware | 1436 | cable ties | 24/06/2025 | Office Expenses | £5.83 | £1.17 | **£7.00** |
| IP2546 | Tudor Print | INV-2008 | Cremer's Meadow Orchid event banner & cards | 24/06/2025 | Cremer's Meadow | £50.00 | £10.00 | **£60.00** |
| IP2547 | John McMillan | 0 | padlock for CP overhead barrier | 24/06/2025 | Countryside Park | £22.00 | £0.00 | **£22.00** |
| IP2548 | John McMillan | 0 | new lock for CP toilet | 24/06/2025 | Countryside Park | £36.66 | £7.33 | **£43.99** |
| IP2549 | John McMillan | 0 | wood for post for tap at the allotments | 24/06/2025 | Allotments | £26.25 | £5.25 | **£31.50** |
| IP2550 | Claudia Dickson | 0 | expenses May 25 | 24/06/2025 | Office Expenses | £0.00 | £0.00 | **£0.00** |
| IP2551 | Clare Watkins | 0 | expenses May 25 | 24/06/2025 | Office Expenses | £18.00 | £0.00 | **£18.00** |
| IP2552 | Gill Buckley | 0 | CM gate repair and redoing sign | 24/06/2025 | Cremer's Meadow | £22.02 | £4.40 | **£26.42** |
| IP2553 | Garden Guardian | 565 | invoice understated by £10 for the year, £0.83 per | 24/06/2025 | Grass Cutting | £0.83 | £0.17 | **£1.00** |
| IP2554 | | | | | | | | **£0.00** |
| IP2555 | | | | | | | | **£0.00** |
| | | | | | | | | **£0.00** |
| SO250601 | | | | | | | | |
| SO250602 | Parish Clerk | | | | Parish Clerk | £5,109.23 | | **£5,109.23** |
| SO250603 | | | | | | | | |
| SO250604 | Norfolk Pension Fund | 00/01/1900 | Pension contributions June 25 | 26/05/2025 | Parish Clerk | £1,392.05 | £0.00 | **£1,392.05** |
| SO250605 | Garden Guardian | 584 | Grounds maint May 25 | 26/05/2025 | Grass Cutting | £1,039.82 | £207.96 | **£1,247.78** |
| SO250606 | Cozens | INV-9461 | Monthly maintenance May 25 | 26/05/2025 | Street Lighting | £50.00 | £10.00 | **£60.00** |
| SO250607 | Bruce's Property Maintenance | 5/25 | Handyman/cleaning Jun 25 | 26/05/2025 | Handyman | £572.97 | £0.00 | **£572.97** |
| SO250608 | Martin Reynolds | 81 | Social Media management Jun 25 | 07/05/2025 | Social Media | £154.35 | £0.00 | **£154.35** |
| 00/01/1900 | | | | | | £0.00 | £0.00 | |
| DD250601 | HSBC | 00/01/1900 | bank charges 8/5-7/6/25 | 29/06/2025 | Office expense | £5.80 | £0.00 | **£5.80** |
| DD250602 | TalkTalk | ################ | Office internet Jun 25 | 02/07/2025 | Telephone | £36.29 | £7.26 | **£43.55** |
| DD250603 | SSE | IV02637303 | Streetlight electricity 1/5-30/4/25 | 31/05/2025 | Streetlights | £212.31 | £14.58 | **£226.89** |
| DD250604 | Veolia | ################ | SH bins May 25 | 28/06/2025 | Sports Hub | £52.48 | £10.50 | **£62.98** |
| DD250605 | Unity Trust Bank | 00/01/1900 | bank charges May 25 | 30/06/2025 | Office expense | £10.50 | £0.00 | **£10.50** |
| DD250606 | Veolia | ################ | Commercial bin rental 62 days | 28/06/2025 | Sports Hub | £3.10 | £0.00 | **£3.10** |
| DD250607 | Credit Card | 00/01/1900 | bin lid, CM Orchid event supplies | 28/06/2025 | Office expense | £71.21 | £14.28 | **£85.49** |
| DD250502 | TalkTalk | ################ | Office internet May 25 | 01/06/2025 | Telephone | £36.29 | £7.26 | **£43.55** |
| DD250503 | | | | | | | | **£0.00** |
| items already paid | late items after schedule issued | item to query/conside | approved by Land Management | | | | | |
| | | | | | | **£11,971.67** | **£736.52** | **£12,708.19** |
| Certified RFO: | Claudia Dickson | 18/06/2025 | | | | | | |
| | | | | | | Payments to be made after the meeting | | **£12,001.49** |

| **PAYMENTS FOR June 2025** | Net |
|---|---|
| Parish clerk costs | £6,501.28 |
| Office expense | £154.19 |
| Telephone | £104.28 |
| Room Hire | £394.50 |
| Training | £0.00 |
| Insurance | £0.00 |
| Annual Fees | £160.00 |
| Members Expenses | £0.00 |
| Grass cutting monthly contract | £1,039.82 |
| Street Lighting | £489.79 |
| Handyman and cleaning | £572.97 |
| Repairs and Renewals | £0.00 |
| S106 | £0.00 |
| Cemetery | £0.00 |
| Allotments | £49.58 |
| Countryside Park | £253.66 |
| Cremer's Meadow | £107.52 |
| Church Fen | £0.00 |
| Trees | £350.00 |
| Projects | £175.50 |
| Grants / Donations | £100.00 |
| Play equipment | £1,424.14 |
| IT | £154.35 |
| Sports Hub | £69.41 |
| Legal Fees | £0.00 |
| Land Management | £0.00 |
| Newsletter | £97.33 |
| **Total expenditure** | **£12,198.32** |
| | |
| **RECEIPTS FOR June 2025** | |
| Persimmon | £12,742.50 |
| Cemetery | £282.50 |
| Allotments | £0.00 |
| Delegated Grass NCC | £4,224.94 |
| Newsletter advertising | £102.00 |
| Interest | £16.68 |
| Miscellaneous | £0.00 |
| **Total Income** | **£17,368.62** |
| HSBC Current A/C as at 18/6/25 | £15,048.71 |
| HSBC Deposit A/C as at 18/6/25 | £11,989.43 |
| Transfers to/from Deposit A/C from/to Current A/c | £0.00 |
| Transfers to/from Unity Bank | £0.00 |
| HSBC Deposit A/C as at 18/6/25 | £15,331.57 |
| Transfers to/from Deposit A/C from/to Current A/c | £143,094.19 |
| Transfers to/from Deposit A/C from/to Current A/c | £0.00 |
| Transfers to/from BDC Parish Deposit | £0.00 |
| Unity Bank Savings A/C as at 18/6/25 | £169,318.76 |

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|---|---|---|---|---|
| Invoices Certified: | invoices emailed to all Councillors | 18/06/2025 | | |
| | | | Funds available | £185,463.90 |
| Authorised Chairman: | | | Total cash assets | £354,782.66 |
| | | | Earmarked Reserves 31.5.25 | £222,732.96 |