

The next meeting of Brundall Parish Council will be held on Monday **28th July 2025** at 7pm in the **St Laurence Centre, Brundall**.
Members of Brundall Parish Council are summoned to attend.

Agenda

Housekeeping

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **To confirm the Minutes of the Parish Council meeting(s) held on 23rd June 2025 and the confidential minutes of the closed session on the 23rd June 2025**
4. **To report on actions arising from the Minutes not on the Agenda** (for information only):
 14. Brundall Meadow road names collated and circulated – completed
 17. SH insurance responsibility – currently under investigation
5. **Parish Councillor vacancy**
To consider recommendations from the interview panel for the co-option of a candidate
6. **To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillor and District Councillors reports**
7. **Re-convene the meeting**
8. **Updates and Reports:**
 - a) Land Management Committee
 - b) Advisory and Scrutiny Committee, including:
 - i. Brundall Village Park Group Terms of Reference
 - c) Recreation and Wellbeing Committee
 - d) Brundall Community Leisure Ltd
 - e) Road Safety group, including:
 - i. To consider a request to purchase a new SAM2 battery charger at a cost of £84 + VAT + £7.50 delivery charge
 - f) Neighbourhood Plan
9. **To consider the following planning application(s):**
 - a) 2025/1063 – Approval of all reserved matters following outline permission 2023/3049 for 4 bedroom dwelling with 2 bay garage/cart lodge at Land adjacent to 2 Strumpshaw Road
 - b) 2025/1888 – Listed building consent to replace 3 first floor C1920 single glazed windows with timber framed leaded slimline double-glazed units. Renew front porch with similar design wooden painted (white) design but without brick footing/standing and with tiled roof. Remove and replace cement-based render and gypsum-based plasters from internal walls (on those outside facing walls) and replace with insulating lime-based renders and finishing lime-based plasters. Rewire the sockets and lighting circuits and replace sockets/switches/lights in the older section of the house upstairs and replace cement renders on a number of walls at Braydeston Cottage, 8 The Street, NR13 5LB
 - c) 2025/1902 – Two storey front extension and single new garage at 34 at Hawthorn Lodge, 34 The Street NR13 5LJ
 - d) 2025/1599 – amended application – Erect a new 6 foot high fence at Hawthorn Lodge, 34 The Street NR13 5LJ

- e) 2025/1943 – Single storey rear extension, loft conversion and conversion of outbuilding to home office/hobby room at 98 The Street NR13 5LP

10. To ratify comments for the following planning applications:

- a) BA/2025/0113/FUL – Retention of replacement quay heading and boardwalk at Brundall Harbour, Riverside Estate. The Council had NO OBJECTIONS. Application now approved, subject to conditions.

11. To consider supporting Blofield Parish Council's application for funding from the GNGB for a Blofield Park Community Hub

12. Finance, including:

- i. To note the new energy contract for streetlight electricity
- ii. To consider an email for the Maintenance Operative at a cost of £44.64
- iii. To approve bills for payment for July 2025
- iv. To note payments made in June 2025

13. Parish Clerk's Correspondence

- a) SNBDC Climate Change and Sustainability Workshop
- b) NCC Parish Partnership Funding 2026/27
- c) NCC Bus Shelter grant scheme

14. Items for next agenda (not for discussion)

15. Date(s) for the next Parish Council meeting(s):

18th August 2025 (if required)

22nd September 2025

Closed Session: This session is held with the public and press being excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960 for the following items of business on the grounds that they may involve the likely disclosure of confidential and exempt information

16. Office administration and Staffing update

Claudia Dickson Parish Clerk 23/7/25