

A Meeting of the Land Management Committee will be held on Thursday 14th August 2025 at 7.00pm in the Meeting Room at Brundall Memorial Hall for the purpose of transacting the following business:

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **To approve the minutes of the last meeting on the 12th June 2025**
4. **Matters arising – items not on the Agenda**

May 8.a.ii. The Anglian Water track down the east side of the countryside Park has been cleared. The Maintenance Operative has repaired the chicken wire fence.

June. 5. The overhanging hedge near Meadow View play area has been sorted.

June 10. The skatepark resurfacing is complete. The surface under the equipment at Brundall Memorial Play area has been repaired. The carpet under the play equipment at the Meadowview Play area has been laid.

Further work to secure planks on the boardwalk at Church Fen was carried out on 1st August.

5. **Chairman's Report**
6. **Public Participation (15 mins)**

Council owned and managed areas (including Public Participation at the discretion of the Chairman):

7. **Cremer's Meadow**

- a) To receive a written report from the Friends of Cremer's and discuss any issues raised including:
 - i. discussing the inventory of contents in the barn.
- b) To consider creating an action plan to sort out the blockages in the ditches and dyke as the adjacent landowner has not replied, including contacting the Internal Drainage Board.
- c) To discuss including water ways maintenance in the maintenance schedule. Raking out fallen leaves and pulling reeds from the run.
- d) To consider displaying a Construction Traffic warning sign on the gate that exits onto Blofield Road.
- e) To note that the barn door at the Meadow requires a service, no date advised yet.

8. **Countryside Park**

- a) To receive a written report from the Countryside Park Group and discuss any issues raised including
 - i. The work carried out by the CPBT overseen by a representative of the CSPG is very much appreciated and looks fantastic.
- b) To consider a request from a resident to rehome a tree from their garden to the CSP.
- c) To consider an offer from a resident for help regarding monitoring the Kestrel box.

9. Tree Management

- a) To receive a written report from the Tree Warden and discuss any issues raised

10. Church Fen

- a) To receive a written report from the CFWG and discuss any issues raised
- b) For information, notes from the CFWG meeting held 25th July.
- c) To discuss the costs and possibility of a member of the BWG and CFWG having chainsaw training to do work at Church Fen.
- d) To consider a further Tree survey being carried out at Church Fen in Spring 2026 when there are leaves on the trees as the dying sycamore were not mentioned in the Tree survey carried out in December 2024.

11. Allotments

- a) To receive a written report from the Allotment Association and discuss any issues raised including the recent water bill
- b) Following Cllrs Tungate and Abbott's visit to plot 39 EA a letter was sent to the tenant and they were evicted.
- c) To consider a request from allotment volunteers for help towards the cost of black plastic used to clear sites.

12. Smaller Areas (Bus stops, play areas)

- a) To consider / approve labour costs to carry out the maintenance on the green roundabout in the Brundall Memorial Hall play area. (We have the parts)

13. Sports Hub

- a) To receive a written report from Brundall Community Leisure and discuss any issues raised
- b) To consider a quotation for bollards at the entrance to the Sports Hub to prevent parking on the verges
- c) To consider Birdsmouth fencing to prevent parking on the verges.

14. Cemetery

- a) To receive any updates regarding the car parking.

15. Finance

- a) Budget vs Actual 31/07/2025

16. Items for next Agenda (not for discussion)

17. Dates for the next Meeting(s) of the Land Management Committee:

11th September 2025 9th October 2025

Claudia Dickson / Rachel Miller / Clare Watkins

(Clerk/Deputy Clerks) 6th August 2025