

Minutes of the meeting of the **Brundall Parish Council Land Management Committee** held on Thursday 12th June 2025 at 7.00pm in the Lounge at Brundall Memorial Hall.



In attendance: Cllrs R Tungate (Chair), G Abbott, G Buckley and L Britt
Clerk: Mrs C Dickson, Deputy Clerk: Mrs C Watkins
Land Group representatives: 2 from the Allotment Association
Members of the public:1

1 To elect the Chairman of the Land Management Committee

Cllr Buckley proposed Cllr Tungate, seconded by Cllr Britt, all in favour.

2 Apologies for absence

Apologies were accepted from Cllr Applegate

3 Declarations of interest

None

4 Minutes of the last meeting

The minutes of the Land Management Committee meeting held on 8th May 2025 were AGREED as a true and correct record of the meeting and signed by the Chair. Cllr Buckley abstained as she was not present at said meeting.

5 Matters arising from the previous minutes

All matters arising were noted, no further action required at present.

6 Chairman's Report

The chairman had nothing to add this month.

7 Public Participation

Council owned and managed areas (including Public Participation at the discretion of the chairman)

A member of the public had seen people near the Anglian Water track at the Countryside Park, indicating work to clear the lane imminent?

Council owned and managed areas (including Public Participation at the discretion of the Chairman)

8 Allotments

a) The report was received and noted.

There is a hole in the fence, it was AGREED that the maintenance operative could mend this.

The BAA would appreciate Social Media coverage to advertise vacant plots at the allotments prior to October when some tenants typically give up plots.

A close eye will be kept on all taps within the allotment site following some being left running. The next water bill is due in July.

b) To consider evicting the tenant of 39E.

It was AGREED that 2 Councillors, Cllr Tungate and Cllr Abbott would inspect the plot and make a representation to the next Land Management Committee to then be presented to the full council on 28th July. The protocol has been studied and leaves a number of gaps which need to be tightened up with the Advisory and Scrutiny Committee.

9 Cemetery

- a) Cllr Wooldridge is regularly checking the condition of the Cemetery car park now that the contractors working at the garage are parking their vehicles there.

The lady that has requested the possibility of a memorial rose at the cemetery has now requested a mini apple tree, the Clerk has asked for further details of the tree.

10 Smaller Areas

All the works to improve the safety in the play areas AGREED to by Full Council were noted.

11 Sports Hub

- a) The report was received and noted.

It was AGREED that the Clerks would obtain quotations to provide bollards at the entrance of the Sports Hub to prevent parking on the grass verges.

12 Update from Church Fen Working Group

The Church Fen Working Group were to meet a representative from the Norwich Fringe Project on Wednesday 11th June; however he was absent, another meeting has been arranged for Friday 20th June. Cllr Tungate and the two biodiversity members of the group still found this to be a helpful visit to the site.

It was thought that there could be an issue with the boundary with the northwestern part of the boardwalk not being on PC land, however the boardwalk has now been in situ for over 20 years, so an established right of way. There is a bridge that requires repairing and some general vegetation clearance that needs doing. One of the BWG members has volunteered to do this.

The main issues facing the CFWG are Funding, the Eastern footpath, signage of the site (including No Swimming), public awareness, volunteers, the reed beds and the dying Sycamores.

To increase Public awareness, guided walks and an open day were suggested.

13 To consider the Brundall Biodiversity Improvement Project prepared by the BWG

It was AGREED (with Cllr Bitt abstaining) to fund one site to the value £500, with details of spending to be provided. The site is to be at the Cemetery (Council owned) as AGREED with the Clerk in a meeting.

This will be a prototype for other sites and will be monitored with interest. Further suggested sites will require more detailed initial costing provided to the LM committee.

14 To consider a request for an additional dog bin empty, Church Lane Braydeston

This was AGREED.

15 Finance

Nothing to report this month.

16 Clerks Correspondence

None.

17 Items for the next Agenda (not for discussion)

Inventory of the contents of the barn at Cremer's Meadow / Allotment eviction / CFWG update

18 Dates for the next meeting(s) of the Land Management Committee

10th July 14th August 11th September

Meeting closed 7.50pm Signed

Dated: