

Minutes of the meeting of the **Brundall Parish Council Recreation and Wellbeing Committee** held on Monday 9th June 2025 at 7.00pm in the St Laurence Centre.

In attendance: Cllrs M Savory (Chair), P Gabillia, L Britt, G Buckley (Cremer's Meadow), E Mason (Brundall Memorial Hall), C Tunaley (Brundall Bolts), Rev D Hanson (Yare Valley Churches)

Clerk: Mrs. C Dickson, Deputy Clerk: MS R Miller

Members of the public: 1 – representative from Brundall Bolts

1. The election of the Chairman of the Committee

It was unanimously AGREED that Cllr Mike Savory should remain as Chair of the Recreation & Well-being Committee for the forthcoming year.

2. Apologies for absence

Apologies were accepted from J Lovett (Guides), Cllr G Abbott, Park Run representative

3. Declarations of interest

None.

4. Minutes of the last meeting

The minutes of the Recreation & Well-being Committee meeting held on 14th April 2025 were AGREED as a true and correct record of the meeting and signed by the Chair.

5. Matters arising from the previous minutes

Cllr M Savory reported that the request for ring fencing the remaining budget for potential projects in 2025/26 was AGREED by Full Council, and that work now needs to happen on updating the Terms of Reference regarding spending – **CLERKS TO ACTION**.

6. Public Participation

None.

7. Chairman's Report

Cllr M Savory reported that at the last Full Council meeting, it was discussed that there is an opening for a new Parish Councilor. An advert has gone out, with a closing date of 20th June 2025.

It was reported that investments to repair and maintain several items in the play areas have been APPROVED by Full Council and work will start over the next couple of weeks. Areas of repair include the resurfacing of the skate park, updating the safety matting in the Meadow View Play area, repairing the matting of the Memorial Hall climbing frame and mending the bearings of the spinning bowl.

An agreement has been made between the PC and the contractors working on the Shell Garage, which allows a limited number of cars and vans to park in the cemetery car park for a fee. All monies received will be fed back into the Cemetery.

The District Councilors' ward grants are now open and can be applied for by community groups.

Finally, it was reported that a feasibility study has been APPROVED for another road crossing on The Street in between the Shoppers Car park and Links Avenue.

8. To receive updates from the other Council Committees:

a) Land Management

- It was reported that:
 - i. The allotment rents will remain the same for the forthcoming year,
 - ii. Broadland District Council have agreed to remove the circular bench in the Shoppers Car Park and replace it with a new bench,
 - iii. The goals on the Cemetery field have been installed,
 - iv. The PC has been offered the woodland at the bottom of the Memorial Hall's field at a peppercorn rental price by the landowners. However, in a recent tree survey, it was discovered that one tree needs immediate work. The report has been passed onto the landowner's agent, who will talk to them about getting the work done in order for the PC to then take it on.

b) Environment Committee

- It was reported that:
 - i. Land Management have asked the biodiversity group to undertake an audit of the woodland area at the bottom of the Memorial Hall, to ascertain a baseline of the biodiversity in the area and help to inform improvement.
 - ii. Norfolk County Farms has agreed in principle to a wildlife pond at The Countryside Park. The cost of this will be between 10/15k and will require funding.
 - iii. The biodiversity group are looking for a new member to join them, due to Eddie Wozniakowski unfortunately leaving the group recently.
 - iv. The biodiversity group are currently undertaking a project which aims to discover areas in the village which could see the biodiversity enhanced and increased.

9. To receive updates from Recreational and Wellbeing Organisations in Brundall, including:

a) Brundall Memorial Hall

- It was reported that;
 - i. The outside area to lounge is finished and was officially opened during their VE celebration event, held on Sunday 11th May 2025. The event was a huge success and saw a large turnout from the community. Thanks to both the Bishop of Thetford and Reverend Dave Hanson, who led prayers on the day at the hall.
 - ii. The hall is now actively seeking funding for Phase 2A, which will see the fence that separates the car park and the park replaced. In addition, they would like to improve the accessibility of the pavements. The cost for this is approx. 20k.
 - iii. Phase 3 will then follow, which will see the refurbishment of the tennis court, turning it into multi-use area – i.e. 5 aside football / basketball for the community to enjoy.

b) Brundall Bolts

- It was reported that;
 - i. The season had been a huge success, and their awards day was well attended.
 - ii. Unfortunately, a request for a trophy cabinet, team photos and BB signage at The Sports Hub had been rejected by CSF. Furthermore, the Bolts are disappointed that CSF have increased fees by 20% for the next season without due notice.

ACTION – The Bolts were asked to send an email to the Brundall Community

Leisure email address outlining their requests/issues, and the BCL Group will pick it up with CSF at the next meeting in July.

c) 1st Brundall Guides

- It was reported that;
 - i. All units were at the district meeting on 28th April.
 - ii. It was reported that all units in Brundall were doing well for numbers.
 - iii. The District will be holding a district activity day on 12th July at Hautbois.
 - iv. The units had been very busy over the Spring term and had visits from various outside organisations including Air ambulance and RSPCA. 1st Brundall Guides had a bake off which had been independently judged by representatives from Church, Parish Council and WI.
 - v. Brundall Guides ran a stall at the VE day at the Memorial Hall on 11th May and several guides came to help. They made Poppies.
 - vi. And finally, 2nd Brundall Brownies presented 3 Gold Awards and 1st Brundall Guides presented 6 Bronze awards during the spring term.

d) Brundall Church

- It was reported that;
 - i. They are pleased to shortly be offering a number of activities for the young people of Brundall. E. Mason offered her creative art workshops as an option.
 - ii. Their family holidays workshops are proving successful, and are planning to offer more in the summer holidays.
 - iii. Finally, it was reported that the Rainbow hall will be removed shortly.

e) Social Media Group

- It was reported that;
 - i. The group have now been renamed as The Communication Group
 - ii. They have been producing lots of posts and engagement is high, with generally positive feedback.

f) Brundall Newsletter Group

- It was reported that;
 - i. The 3 groups once again worked together to successfully produce the second Brundall Newsletter, which included an update from each of the 3 groups about events that had happened and will be happening, as well as a general What's On in the village section and the In the Spotlight section focusing on The Good Neighbourhood Scheme. In this issue one small advert was sold and the Bolts had a half-page ad to promote their successes. **ACTION – Clerks to bring a cost analysis for next meeting in August.**
 - ii. Distribution of the newsletters is ongoing, and The Street Café has kindly offered to distribute some. They would also like an advert in the next issue.
ACTION – Clerks to contact them to organise.
In addition, it was discussed that at some venues a leaflet holder may be a good idea.
ACTION – Group to speak to The Men's Shed about making some.
 - iii. Finally, it was asked if the newsletters could be added to the PC website as a PDF.
ACTION – Clerk to action this.

g) Park Run

- No update received. However, it was reported by Cllr M Savory that it is their 10 year anniversary this year and discussed that they could be included on the front page of the next newsletter. **ACTION – Clerks to contact them.**

h) Friends of Cremer's Meadow

- It was reported that;
 - i. After recent testing it appears the pond water is improving. However, the pond does need dredging, and so the Friends are in the process of writing a proposal in order to potentially obtain some funding. Approx cost 10k. Cllr P Gabillia suggested contacting Norfolk Rivers Trust. **ACTION – G. Buckley to look into this.**
 - ii. This coming Saturday (14th June) sees the Family Orchid Event take place at the meadow in conjunction with Marty's Marsh. G. Buckley would like her thanks put on record for the work that Deputy Clerk, RM has done on the organisation of the event.
 - iii. Finally, there is concern about the positioning of the entrance and exit of the road to the new Hopkins Homes development, as it is directly opposite the main gate of Cremer's Meadow. G. Buckley would like it put on record that it is a safety issue, due to there being no path on the Cremer's Meadow side, which would mean people would have to cross directly into the road. **ACTION – Clerks to speak with Tom Cox from Highways, to find out if a small piece of path could be laid to the left of the entrance to allow people to cross over safely to the path on the other side. ACTION – Clerks to create a sign for the gate to ask people to be aware of construction traffic. Social Media team to create a post along the same lines.**

10. Updates on Recreational Facilities, including any maintenance issues or works planned

- The Church Fen working group had their first meeting in May to discuss the management plan for the site. They would like to invite the Fringe Project to undertake a full assessment of what work is required.
- To date, 2 quotes for the replacement of the Church Fen boardwalk have been received. Funding will be required for this work to be undertaken. **ACTION – Clerks are looking for funding opportunities.**
- There are two broken fences at the cemetery which need mending. **ACTION – Clerks to organise the repair.**

11. To receive an update on current Committee projects, including:

a) Brundall Village Park

- Apologies were given by Cllr M Savory for the postponement of the BVP design discussion meeting, which was due to be held on May 12th 2025. This was due to the sign-off of the Terms of Reference still being outstanding.
- It was reported that the Advisory and Scrutiny Committee currently had several concerns, including: the need to confirm any stakeholder involvement, public engagement through consultation, meetings needing to be minuted and making sure information is shared correctly.
- It was unanimously AGREED by the Rec&Well Committee that the BVP should remain within the Rec&Well remit for discussions to take place. Then go to FC for consideration. E. Mason made it known that the Memorial Hall feels very strongly about this.
- It was discussed that, as the BVP is a project, other groups and people can be invited/co-opted to meetings for input as per the committee's terms of reference.

- To allow the project to progress, the BVP subgroup plans to first collate information from the 2021 village survey and pull together budgetary information – this will then allow them to put together a document outlining initial thoughts and costs, which can be discussed with the Rec&Well committee. Once agreed, they can then go out to tender for companies to quote on in order to pull together a design for consultation. This document can then be used as a starting point for a new whole village consultation.
- It was discussed that the project will require some additional funding. E Mason kindly offered help with this.

b) Safer Journey to School

- The planning permissions for Land East have been signed off. Highways have rejected the request for a 3-meter path but agreed to a 2-meter tarmacked path, running from Links Ave to the Mission Hall.
- It was discussed that there will be streetlights on the adopted roads as the Council has a standing resolution to have lighting on all new estates, but the BVPG do not believe the Council should pay for streetlights on the private roads. The first option that was offered was for streetlights to be installed on the footpath, but the BVPG have instead asked for low level bollards in order to reduce light pollution into neighbouring homes.
- It was AGREED to make a recommendation to FC of the fullest low-level lighting, consisting of 32 bollards, of 1.2 meters high and set 13 meters apart.
- Finally, the emergency access road junction with Links Avenue has not being finalised nor the emergency access road surfacing.

12. Items for the next agenda

- Maintenance of Richard Barrington tree / flowerbed outside of the Chinese Restaurant
- Safer journey to school
- Brundall Village park
- Update on possible piece of pavement outside meadow

13. Dates for the next meetings:

11th Aug 2025

Meeting Closed: 20.56

Signed:

Dated: