

The next meeting of Brundall Parish Council will be held on Monday **22nd September 2025** at 7pm in the **St Laurence Centre, Brundall**.
Members of Brundall Parish Council are summoned to attend.

Agenda

Housekeeping

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **To confirm the Minutes of the Parish Council meeting(s) held on 28th July 2025 and the confidential minutes of the closed session on the 28th July 2025**
4. **To report on actions arising from the Minutes not on the Agenda** (for information only):
 8. e) Site meeting with Highways re the Brundall Meadows entrance – update from Road Safety Group on the agenda
 13. a) RSG to look at schemes for NCC Parish Partnership Funding 2026/27 – ongoing
 13. b) RSG to consider bus shelter funding – ongoing
5. **To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillor and District Councillors reports**
6. **Re-convene the meeting**
7. **Updates and Reports:**
 - a) Land Management Committee, including:
 - i. To note the report from the Maintenance Operative
 - b) Recreation and Wellbeing Committee
 - c) Environment Committee
 - d) Brundall Community Leisure Ltd
 - e) Road Safety group
 - f) Neighbourhood Plan
8. **To consider creating a Planning Committee**
9. **To consider the following planning application(s):**
 - a) 2025/2447 – Variation of condition 2 - Flat roof dormer to large window to Master bedroom looking incongruous to principle elevation. Changing to gable assimilates window far better to location. Raising roof to reflect existing ground levels of consented permission 2025/0423 (Single storey front extension, two storey side extension and single storey rear extension) Date of Decision: 15/05/2025 at The Granary, Braydeston, Blofield N13 5AP
 - b) 2025/2661 – Proposed cart lodge with storage at Spindleberry House, Blakes Lane, NR13 5NJ
 - c) 2025/2738 – Replacing the existing conservatory and installing a new conservatory at Woodhurst, 69 The Street NR13 5LZ
 - d) 2025/2765 – Replacement external staircase and balcony at 80A The Street NR13 5LH
10. **To ratify comments for the following planning applications:**
 - a) 2025/2276 – Details of conditions 13 & 24 and part details of conditions 7 - (7) details of emergency access onto Links Avenue, (13) detailed plans of the roads, footways, cycleways, street lighting, foul

and surface water drainage & (24) details of existing and proposed ground and slab levels at Land East of Brundall Memorial Hall, Links Avenue, NR13 5LL. The Council submitted the following comments:

- A request for the emergency access to be grasscrete not tarmac so it won't be used as a short cut by motorbikes and scooters, and blends in better to the village park
- A request for 2 bollards at either end of the emergency access to deter vehicular access
- Noting that Norfolk County Council Highways have not approved the detailed construction drawings, signing, lining and bollards and therefore it is premature to discharge condition 7. And likewise for condition 13, the detailed plans of the roads, footways, and sewers for phase 2 have not yet been approved.
- Condition 13 includes the streetlighting but there are no plans on the portal.

11. To consider consultations received, including:

- a) Local Plan for the Broads – Regulation 19 version: [Consultations](#)

12. To confirm the names for the roads put forward for the Brundall Meadows development

13. Finance, including:

- To consider a grant application from Brundall Memorial Hall for £250 for support for their Christmas Fair
- To consider a grant application from Giggles Toddler Group for £240 for the insurance and running costs of the group
- To consider a grant application from Brundall Local History Group for £200 towards a further print run of the Victorian and Edwardian Discovery Trail leaflet
- To note the purchase of a new laptop for the Deputy Clerk (RM)
- To consider the purchase of a new laptop for the Clerk
- To consider purchasing a laptop for the Maintenance Operative
- To confirm approval of the bills paid in August 2025
- To approve bills for payment for September 2025
- To note payments made in June, July, and August 2025

14. Parish Clerk's Correspondence, including:

- To note correspondence received regarding flags on streetlights in Brundall
- Problems with the emptying of the green bin on Church Lane

15. Items for next agenda (not for discussion)

16. Date(s) for the next Parish Council meeting(s):

27th October 2025

24th November 2025

Claudia Dickson Parish Clerk 17/9/25