

Brundall Parish Council Maintenance Report – September 2025

Maintenance

This month saw the completion of several key maintenance and improvement projects across the parish. Remedial work on the Richard Barrington Memorial flowerbed was completed, with old existing granite setts re-laid and new granite setts bought and installed to finish the flowerbed to a safe standard. It is anticipated that the memorial will need more corrective work carried out in the Spring.

I also provided support in completing the office move, which included cleaning, removing information boards, filling holes in the walls and carrying out a light paint touch-up to prepare the old office for handover back to the Memorial Committee.

In addition to these projects, a number of smaller maintenance tasks were undertaken, for example repairing the lock mechanism on the Parish noticeboard in the Countryside Park.

I now have an operative email account, and direct access to the asset register, maintenance job spreadsheet etc, enabling more efficient tracking and management of ongoing and future work.

Cleaning and Litter Picking

Routine cleaning and litter-picking activities have continued throughout the parish, maintaining a tidy and welcoming environment for all users.

Playground Inspections

Regular playground inspections have continued to be carried out in line with schedule, ensuring equipment remains safe and in good working order.

Courses and Training

No new training was undertaken this month, though the transition to improved digital access through the new operative email will support more streamlined maintenance reporting and coordination going forward.

Out of Scope Works

Unfortunately, the installation of posts at the Sports Hub, intended to prevent parking on the grass verge, was judged, after scoping out the job, to be too large of a task for one man. The job will involve installing 72 posts. This is out of scope for one man without any large groundwork equipment. Therefore, the task requires a landscaping specialist.

Summary

This month has seen tangible progress across several projects, notably the completion of the Richard Barrington Memorial flowerbed and support for the office handover. Smaller repairs, including the noticeboard fix, have contributed to maintaining parish assets in good condition.