

Minutes of the meeting of the **Brundall Parish Council Recreation and Wellbeing Committee** held on Monday 11th August 2025 at 7.00pm in the St Laurence Centre.

In attendance: Cllr M Savory (Chair), Cllr P Gabillia, G Buckley (Cremer's Meadow), Rev D Hanson (Yare Valley Churches)
Clerk: Mrs. C Dickson,
Members of the public: 0

Housekeeping

1. Apologies for absence

Apologies were accepted from Cllr G Abbott, Cllr L Britt, J Lovatt (Guides), E Mason (Brundall Memorial Hall), S Harper (Park Run representative)

2. Declarations of interest

None.

3. Minutes of the last meeting

The minutes of the Recreation & Well-being Committee meeting held on 9th June 2025 were AGREED as a true and correct record of the meeting and signed by the Chair.

4. Matters arising from the previous minutes

5. Committee Terms of Reference update – in progress

9. b) Brundall Bolts email to Brundall Community Leisure – no email has been received

9. f) i. Newsletter cost analysis – see agenda item

9. f) ii. New distribution point for the newsletter and advert – completed

9. f) iii. Newsletter in pdf form on the website – completed

9. g) Contact parkrun – completed

9. h) i. GB to contact Norfolk Rivers Trust – they are not appropriate as help is needed for a pond and they do rivers

9. h) iii. New development entrance opposite Cremer's Meadow – the Road Safety Group and Clerks are meeting the Highways Engineer on the 8th September

5. Public Participation

The Committee commented on how improved the churchyard was looking now that the portakabin has been removed. The Church are debating what to put in its place and are considering a seating area.

6. Chairman's Report

The last Full Council meeting was held on the 28th July. A new councillor, Leslie Mogford, was co-opted. There was more than 1 applicant therefore the Co-option Policy was followed.

Brundall Village Park Group Terms of Reference were approved.

We are still waiting for the village gates to be installed, hopefully by the end of the month.

We have been having problems with the SAM2 speed sensors not recording data for the whole month. 2 new batteries were purchased and a new charger has been approved.

The Neighbourhood Plan survey is live until the end of August. The steering group would like at least a 10% response. So far just over 400 responses have been received.

7. To receive updates from the other Council Committees:

a) Land Management

The meeting schedule in July had to be cancelled so there is no update.

b) Environment Committee

There has been no meeting since the last Recreation and Wellbeing meeting.

c) Road Safety

- i. Additional pathway outside the Cremer's Meadow entrance on Blofield Road
Any new path we might want installed would be at our own cost for any. There is a site meeting in September to look at the entrance to the new development but we will also discuss possible solutions.

8. To receive updates from Recreational and Wellbeing Organisations in Brundall, including:

a) Brundall Memorial Hall

No report received.

b) Brundall Bolts

No report received.

c) 1st Brundall Guides

The following report was submitted via email:

All units have finished for the summer and will start up again in September.

The term finished on a good note Brundall Guides had a successful camp and 2nd Brundall Brownies's had a successful pack holiday.

The district held a district day which was well attended.

Finally one of the guides was successfully selected to represent Norfolk at an international jamboree in Sweden next year.

d) Yare Valley Churches

Rev Hanson reported that:

- i. Over the summer we are continuing lots of activities.
- ii. The Community Pantry is still open over the summer, Mondays and Thursdays. More families are coming. Both Co-ops are collecting food for the Pantry.
- iii. Family Fun event recently with 28 children and their parents attending. Numbers have steadily grown from 9 at the first one, and 16 at the second.
- iv. This week is our Bus Pass Holiday Club, coach trips Monday to Thursday then a talk from the Historical Society on Friday and a Songs of Praise. 50 people signed up but room for more. We have received funding for the coach so the only cost for participants is the entrance fee. Sandringham today, with Pensthorpe, Aldeburgh, and Hunstanton the rest of the week. The Council offered to promote activities like this on their Social Media in future.
- v. We ran a taster Youth Club session on the 17th July and had 8 attendees. We will be holding weekly Youth Clubs from the 18th September. The Council will do some Social Media posts to promote it.

e) Communications Group

Cllr Savory reported that:

- i. Engagement remains strong but the group do not have representatives on some of the Council's committees therefore do not always receive content that could be promoted. Using a pro forma form for the committee Chairmen or Clerks to fill in may help.

f) Brundall Newsletter Group

Rev Hanson reported that;

- i. The Deputy Clerk, Rachel Miller, is doing a brilliant job constructing the newsletter.
- ii. The Men's Shed were to be asked to construct some leaflet holders. The **Clerk** will check whether they agreed. All the distribution places that were asked, pub, East Hills Café, pharmacy, Post Office, and charity shop, would be interested in one.
- iii. The Clerk reported that Council printing costs to date are £194.66, therefore £583.98 for all 3 groups, with £256 advert receipts invoiced and £228 received.
- iv. No negative comments have been received on the locations and newsletter as a whole.
- v. 9 copies have been accessed from the Council's online link. All 3 editions are available on the Council's website. Rev Hanson suggested counting the unused copies when the next one is published so we can make sure we aren't ordering too many copies.

g) Park Run

The following report was submitted via email:

We are pleased to provide a general update on Brundall parkrun as we approach our 431st event. This year has been another busy one for our community, with steady participation, although we have seen a slight dip in our average weekly attendance compared to 2024, currently sitting at 105 participants per week.

The wider parkrun community continues to grow, with several new events launched in the region – the closest being Thorpe parkrun. It will be interesting to observe whether this has any long-term impact on our attendance numbers at Brundall.

One of the highlights of our calendar is our summer birthday collection in support of Yare Valley Pantry. This year's appeal was very successful, with a generous number of essential items donated and delivered to the church. We now run this initiative twice a year, and each time we are seeing increasing contributions from our participants – a testament to the generosity and community spirit of our runners and volunteers.

The Countryside Park continues to be a valued and appreciated setting for our event. We frequently receive compliments on its appearance, and it provides an excellent space for people of all ages and abilities to enjoy physical activity in nature. That said, we have noticed some encroachment on the pathways due to bramble and vegetation growth, particularly around the allotments and near the railway line. These typically get addressed later in the year, but may benefit from earlier attention in some areas.

Car parking remains a challenge, particularly during peak attendance. We continue to make full use of the available space and strongly encourage participants to walk, cycle, or car share where possible. It has also been noted that some of the cuttings from recent bush clearing have been left in the overflow car park, which does reduce its usable area – we would appreciate support in having these removed when possible.

We are delighted to report that there are no major issues at present. It's hard to believe we recently celebrated our 10th birthday, marking a full decade of bringing the Brundall community together through free, weekly, timed 5km events.

As always, we extend an open invitation to the Parish Council and local residents to visit us on a Saturday morning – whether to run, walk, volunteer, or simply enjoy a coffee and see what we do.

h) Friends of Cremer's Meadow

Gill Buckley reported that;

- i. The Family Orchid Event was a success with more attendees than last year. It was nice to do a joint event with Marty's Marsh. The Committee suggested that there should be a formal invite to councillors on the full Council agenda in May.
- ii. The Friends have noticed an improvement in the water quality of the pond. New and more water creatures have been noticed this year. The plans to dredge the pond are now on hold and there is a longer term plan to monitor the water quality over the next 5 years before any action is taken.
- iii. However there were a small than usual number of orchids counted this year. The Friends will be talking to Strumpshaw about their orchid numbers and may contact NWT and the Bure Valley Conservation Group to see if they have noticed any fewer in other places.
- iv. 17th September is the Cut & Clear Day. Volunteers are needed to help and lunch will be provided.

9. Updates on Recreational Facilities, including any maintenance issues or works planned

- a) Leisure Leagues offer of support for any local initiatives or projects

The **Clerks** will ask what the scope is of what they can offer, for example would it be people or donations or equipment?

10. Update on the maintenance of Richard Barrington memorial tree/flowerbed outside of the Chinese Restaurant

The Maintenance Operative has been asked to look at the wall and cost up how much it would be to repair.

The **Clerks** will find out who owns the land from Land Registry and write to them saying we will be repairing it unless they would prefer we didn't.

11. To receive an update on current Committee projects, including:

- a) Brundall Village Park
 - The Terms of Reference for the Working Group have been approved by full Council. Key discussions will happen at the Recreation and Wellbeing with decisions being taken at full Council.
 - The Group met the BDC planning officer responsible for the LEMH development. We have been pursuing an amendment to the S106 agreement on advice received from a previous BDC S106 officer, which it appears to be incorrect. We discussed a less complicated way forward that would still give us flexibility to spend the pots of money how we want. There are 3 outstanding items that the planning officer will talk to Hopkins Homes about: the surface material of the emergency access; lowering the sewer bulkheads; whether Hopkins will accept our wish for bollard lighting on the footpath.
 - The next step is to create a document for a tender for designing the land. The **Clerk** will contact Helen Sibley for advice, and also ask other Clerks if they have any experience.
- b) Safer Journey to School
 - The Council believes that the feasibility study for a second pedestrian crossing on The Street may have already happened but we are waiting for confirmation from Highways.

12. Items for the next agenda

- Brundall Village Park draft tender design brief

13. Dates for the next meetings:

13th October 2025

Meeting Closed: 20.03

Signed:

Dated: