

The next meeting of Brundall Parish Council will be held on Monday **24th November 2025** at 7pm in the **St Laurence Centre, Brundall**.
Members of Brundall Parish Council are summoned to attend.

Agenda

Housekeeping

- 1. To consider apologies for absence**
- 2. Declarations of interest on items on the Agenda**
- 3. To confirm the Minutes of the Parish Council meeting(s) held on 27th October 2025**
- 4. To report on actions arising from the Minutes not on the Agenda** (for information only):
 5. To invite the BDC Help Hub van to Brundall – ongoing
 7. c) Request a submission extension for the BDC Future for Nature Fund to after the next meeting – completed
 15. Councillor photos on the website - completed
- 5. To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillor and District Councillors reports**
- 6. Re-convene the meeting**
- 7. Updates and Reports:**
 - a) Land Management Committee, including:
 - i. To consider quotes for fencing on the verge by the Sports Hub
 - ii. To receive a recommendation regarding undertaking tree work on unregistered land
 - b) Recreation and Wellbeing Committee
 - c) Environment Committee, including:
 - i. A request for matched funding for a pond at the Countryside Park
 - d) Brundall Community Leisure Ltd
 - e) Road Safety group, including:
 - i. To consider an application for Parish Partnership funding
 - f) Neighbourhood Plan
- 8. To consider the revised draft Terms of Reference for a Planning Committee**
- 9. To consider the following planning application(s):**
 - a) 2025/3265 – Single storey pitched roof extension to the rear elevation and garage conversion at 92 Lackford Close, NR13 5NL
 - b) 2025/3446 – Proposed front extension to detached bungalow at Wych Hazel, 10 Laurel Drive, NR13 5RE
 - c) 2025/3462 – Single storey rear extension at 18 Strumpshaw Road, NR13 5PA
- 10. To consider planning consultations received, including:**
 - a) [GNLP Draft Policy 2: Sustainable Communities SPD](#)
 - b) [Draft Implementation of the Greater Norwich Green Infrastructure Strategy SPD](#)
- 11. To review the revised Strategy Day Action Plan**

12. Finance, including:

- i. To receive an update from the Finance Group regarding the budget
- ii. To consider a donation application from Headway Suffolk for £200
- iii. To consider a quote to replace the streetlight lamp outside Brundall Memorial Hall
- iv. To note the bank reconciliations to 31st October 2025
- v. To approve bills for payment for November 2025
- vi. To note payments made in October 2025

13. Parish Clerk's Correspondence, including:

14. Items for next agenda (not for discussion)

15. Date(s) for the next Parish Council meeting(s):

15th December 2025

26th January 2026

Closed Session: This session is held with the public and press being excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960 for the following items of business on the grounds that they may involve the likely disclosure of confidential and exempt information

16. Sports Hub

To update on meetings held with the Sports Hub operator

Claudia Dickson Parish Clerk 19/11/25