

A Meeting of the Land Management Committee will be held on Thursday 13th November 2025 at 7.00pm in the Meeting Room at Brundall Memorial Hall for the purpose of transacting the following business:

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **To approve the minutes of the last meeting on the 9th October 2025**
4. **Matters arising – items not on the Agenda**

Oct. 7. a An email was sent to Parkrun regarding the reported trimming of the hedge. The reply was that there is an informal agreement that they can remove hazardous straggling brambles etc.

If in a month's time it is required Deputy Clerk CW will ask The Social Media team to publicise the availability of vacant allotment plots.

Deputy Clerks RM and CW have repeatedly tried to contact the farmworker who did the allotment hedge previously to no avail. A tree contractor came to the site on 4th November. Awaiting quotation. CW has contacted Norfolk County Farms to see if this is something they can do.

BAA has investigated for leakage following the letter from Anglian Water. There is a minimal leak but not where there is any knowledge of the pipework. It would be more costly to start digging up the pipework than the actual annual cost of the leak, £22 approximately. They are monitoring the water meter every Monday to keep a check on it.

Oct. 7.b Deputy Clerk CW thanked the outgoing chairperson of the BAA for all her hard work and emailed the incoming chairperson to welcome them.

Oct.8. a Maintenance Operative has put forward another idea for bins at the Cemetery. Please see 11.b.

Oct. 8b The Biodiversity Working Group have been thanked for all the work they have carried out at the Biodiversity improvement site at the Cemetery

Oct.9.a The day after the last Land Management Committee meeting the offending tree in the wood at the bottom of the Brundall Memorial Hall was dismantled by a contractor sourced by the Land Agent. Deputy Clerk RM has thanked the Land Agent and is now processing the lease of the land for a peppercorn rent.

Oct. 10 Deputy Clerk RM is sourcing a further quotation for the verge at the Sports Hub. Deputy Clerk CW approached Highways to find out if this could be a Parish Partnership scheme using bollards. This job is too big for our Maintenance Operative.

Oct.12. The skip for mid-November for Cremer's meadow barn has been booked

Oct. 15. The Council are now in receipt of the tree survey carried out at the churchyard. Deputy Clerk CW has contacted BDC for any guidance on unadopted roads.

The boardwalk at Church Fen has been closed.

5. Chairman's Report

6. Public Participation (15 mins)

Council owned and managed areas (including Public Participation at the discretion of the Chairman):

7. Cremer's Meadow

- a) To receive a written report from Friends of Cremer's and discuss any issues raised.

8. Countryside Park

- a) To receive a written report from the Countryside Park Group
- b) To consider a donation of a Birch Tree from a resident.
- c) To consider moving one of the bin store panels to make it more easily accessible to the binmen.

9. Tree Management

- a) To receive a written report from the Tree Warden
- b) To consider a donation to the Tree Warden Network.

10. Church Fen

- a) To receive a written report from the CFWG and discuss any issues raised

11. Matters for consideration from other land areas, including:

- a) Can the bin from Cremer's Meadow Barn be moved to the bin store at the Sports Hub for the Maintenance Operative to utilise?
- b) Cemetery bins. To consider the option of acquiring a further green wheelie bin.
- c) Land at the bottom of Brundall Memorial Hall. Covered in 4. Oct.9.a.
- d) To consider quotations for the verge fencing at the Sports Hub.

12. Clerk's Correspondence

Following an email from BDC confirming we have no responsibility to do any maintenance on Church Lane, does this need to be discussed at Full Council?

13. Items for Social Media – added by the Clerk after a discussion at R&W

14. The Maintenance Operative was away for October 2025, no report.

15. Finance

Report from RFO.

To consider requests for budget items for 2026 -27.

16. Items for next Agenda (not for discussion)

17. Dates for the next Meeting(s) of the Land Management Committee:

11th December 2025

8th January 2026

12th February 2026

Claudia Dickson / Rachel Miller / Clare Watkins

(Clerk/Deputy Clerks)

6th November 2025

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