

Minutes of the meeting of the **Brundall Parish Council Recreation and Wellbeing Committee** held on Monday 13th October 2025 at 7.00pm in the St Laurence Centre.



In attendance: Cllr M Savory (Chair), Cllr L Britt, G Buckley (Cremer's Meadow), J Lovatt (Guides), Carl Tunaley and Dan Lawton (Brundall Bolts)

Clerk: Mrs. C Dickson,

Members of the public: 0

Housekeeping

1. Apologies for absence

Apologies were accepted from Cllr G Abbott, Cllr P Gabillia, Rev D Hanson (Yare Valley Churches), S Harper (Park Run representative)

2. Declarations of interest

None.

3. Minutes of the last meeting

The minutes of the Recreation & Well-being Committee meeting held on 11th August 2025 were AGREED as a true and correct record of the meeting and were signed by the Chair.

CT stated an email had been sent to Brundall Community Leisure.

4. Matters arising from the previous minutes

8. d) Social Media posts promoting the Yare Valley Churches new Youth Group – completed

8. f) Leaflet holders for the Newsletter – the Men's Shed were not very keen to help, the Deputy Clerk is looking to source from elsewhere

9. Leisure Leagues email – not yet completed

5. Public Participation

None.

6. Chairman's Report

The Neighbourhood Plan survey results have been published. There were 589 responses received, 12% of residents. Anything over a 10% response rate is considered good. The results have been published on the website.

7. To receive updates from the other Council Committees:

a) Land Management

A report was received from the Chair (see below).

b) Environment Committee

The Biodiversity Working Group have commenced work on the biodiversity improvement area at the cemetery.

Funding for a pond at the Countryside Park is being sought. Broadland have a Funding for Nature grant at the moment, £5,000 for biodiversity improvement and a member of the BWG has attended a workshop. Veolia also had a £1,000 biodiversity improvement grant that has been applied for.

c) Road Safety

The RS Group had a meeting with the Highways Engineer to look at the Brundall Meadows development entrance and its proximity to Cremer's Meadow. There was a discussion on how to cross

the road safely at that point. It may be possible to move the fence next to the entrance gate back by 1.5m to allow space for a footpath. This could be funded from the Parish Partnership scheme. The **Clerk** will chase the Highways Engineer for an update on the costs.

8. To receive updates from Recreational and Wellbeing Organisations in Brundall, including:

a) Brundall Memorial Hall

A grant was received to undertake repairs and renewals at the Hall. As a result the gutters at the front of the hall have been fixed, the fence separating the car park from the field is being replaced, and a better path to the hard standing will be installed.

The electrics have been upgraded so the hall is now safe.

b) Brundall Bolts

The season started at the end of August/beginning of September with an extra team. All is going pretty well. CSF have been quite flexible over being able to book some teams for the whole season but needing to see how well other teams are doing before being able to book all their matches.

The floodlights aren't bright enough, they are only being put on at half power, so some pitches are dark in the corners.

The teams are using the changing rooms now where restrictions were in place before.

Parents have been asking why they cannot stand inside when watching their children play/practice.

The facility does not feel like a community hub which was the original premise.

The Bolts reported that another group has been using the cemetery field for practice, a coach and 6/7 year olds. The Bolts generally only use it for warm up sessions on a Wednesday and occasionally at weekends, although the ladies team trains there on a Monday. They were asked to officially let the Council know when training takes place in case there are burials booked.

The Bolts were also directed to talk to CSF first with any concerns they have about the running of the Sports Hub facility. If they are unable to resolve those issues then to contact Brundall Community Leisure Ltd.

c) 1st Brundall Guides

New badges for the environment and biodiversity have been issued and advice may be sought from the Council's Environment Committee for help with these.

Several units visited Africa Alive at the weekend, with others visiting Thrigby.

There are 14 Guides at Brundall at present. The maximum per unit is 30, although the Lounge at the Memorial Hall will only fit 24.

d) Yare Valley Churches

Rev Hanson sent a report:

Last weekend we held a Harvest Service in each of the 3 churches in the parish (Brundall, Bradyeston and Postwick) and received lots of donations for the Community Pantry. I was also invited to take the assembly in Brundall School on the theme of harvest, and the children and their parents donated a huge amount of food for the pantry, which we are very grateful for.

Our new Youth Group which meets on a Thursday evening is doing well, and we have 10 young people attending, and hope that over time this will grow.

Over the Remembrance Weekend (8 and 9 November) there will be a display of handmade poppies in the church. These have been made by individuals and groups across the village and the focus of this activity has been at the Community Café on a Thursday morning. On the Saturday the church will be open for people to come and see the display and the café will be open in the morning with a display of wildlife photography by Steve Reeve.

e) Communications Group

Cllr Savory reported that the connection between the committees needs expanding as there are still items that could be reported that are missed. Cllr Buckley suggested a standing agenda item for all committees for them to suggest content for Social Media posts. The **Clerk** will take this forward.

f) Brundall Newsletter Group

Jeanette Lovatt reported that the newsletter is going very well, the 4th edition has been published. The Deputy Clerk, Rachel Miller's work on producing it is much appreciated.

Advertising is picking up.

49 people have followed the link, compared to 10 last time, and only 2 the time before.

The **Clerk** will forward the link to the BMH so they can publish it on their website.

g) Park Run

Stuart Harper provided the following report:

We are expecting to order Sand for the Countryside park in the next few weeks (plan agreed and will be in contact for ordering soon).

EOY is fast approaching and we will again be doing a collection for the Yare Valley pantry and the 1st B&B scouts are involve with a spooky takeover for Halloween raising much needed funds for their activities.

We will have a stall at the Memorial Hall Christmas event to promote parkrun and have some fun ideas we are talking about

Thorpe's parkrun is settling in well and we have seen a small drop in numbers but not as big as expected!

We are hoping the park keeps dry and will obviously keep the parish council aware of any cancellations or issues during the winter months.

h) Friends of Cremer's Meadow

Gill Buckley reported that in addition to the Land Management report;

- i. The Friends are still trying to sort out the blocked culvert under the southern gate entrance.
- ii. A lot of repair work has been undertaken on the hut. The floor is now level and the roof and guttering have been sorted. The aspiration is to open it by Christmas.

9. Updates on Recreational Facilities, including any maintenance issues or works planned

The boardwalk at Church Fen has been closed because of safety concerns. There have been a few high tides recently and it is slippery in places and a few more boards have broken.

10. Update on the maintenance of Richard Barrington memorial tree/flowerbed outside of the Chinese Restaurant

The Maintenance Operative has repaired wall including sourcing additional stones. He suggested to the lady that looks after the flower bed that taller plants would make it easier for drivers to see where it started.

The Clerks wrote to the owner of the Chinese takeaway saying the wall would be repaired unless they responded within 2 weeks. There was no reply.

11. To receive an update on current Committee projects

Brundall Village Park and Safer Journey to School

Members of the BVPG met with Hopkins Homes and the BDC S106 and CIL officers this morning. Items discussed included:

- a) Footpath – this will be 2m wide and tarmacked. There will be no room to widen it as it will be hard up against the fences of the Westfield Road and Meadow View gardens.
- b) Emergency access – we had asked for this to be grasscrete but it will also be tarmac. It will be 3m wide and will double as a cycle path.
- c) Entrance landscaping – HH asked for the Council's opinion on landscaping plans for the entrance to the estate and beside the entry road. No details were provided at the meeting but plans will be forwarded this week. These will be looked at by the Biodiversity Working Group to make sure they are in keeping with the rest of the area.
- d) Money – the original S106 agreement had separate funds for the 2 pieces of land. The Council requested they be merged but it now transpires that this is not possible. Brundall Village Park will be designed as one area but the budgets will be kept separate.
- e) Country Park area – work will begin shortly on the drainage basins, including tracks for the heavy machinery. Once completed the basins and any churned up land will be seeded with an appropriate mix of plants. No work will take place on the land next to the river.
- f) Manhole covers – the Council's position has always been that the sewer bulkheads on the Village Green land must be leveled. Hopkins informed us they are 2 Anglian Water sewer drains and they do not have permission to do any work to them. The Council will be pursuing their leveling.
- g) We were informed the design money, £25k plus inflation, may be available after June 2026.
- h) Footpath lighting – the bollard lighting, as approved by the committee, has been turned down by NCC Highways. The Clerk will be writing to the relevant NCC officer to understand why.

The **Clerk** will check whether the Council will be given a key to the emergency access road.

12. Neighbourhood Plan survey results

The Committee considered some suggestions for projects round the village resulting from comments on the Neighbourhood Plan survey. The Committee were interested in:

- Benches and picnic benches
- Bike racks
- Footpath from Low Farm Wood to Cucumber Lane
- Footpath to Postwick – investigate how to achieve the first section from Brundall Gardens to West Lane and Church Road
- Signage for visitors
- Signage in general

13. Items for the next agenda

- Terms of Reference
- Hopkins Homes update
- Meeting structure
- More representatives from village groups, eg Scouts, Doctor, Snowy's
- Brundall Village Park draft tender design brief

14. Dates for the next meetings:

8th December 2025

Meeting Closed: 20.54

Signed:

Dated:

7. a) Land Management report

Allotments

Park run - an allotment holder heard someone cutting the hawthorn hedge at the south western side of the allotments. Under challenge the person said he was doing it for the Parkrun. It wasn't clear why this was being done without the authorisation of the Countryside park group or Land Management

Action point - Clerk to contact Park run director and remind them of the correct route for any maintenance work at the Countryside park and add hoc work was not permitted without approval.

Sarah Sloan is standing down from her role as Chair of the Allotment Association from 22 October.

Action Point - thank Sarah Sloan for her hard work as Chair of Allotments Association.

Countryside Park

Pond - Approved to proceed with application for Broadbands a future for natural fund.

Cremers Meadow

Barn Door - repaired free of charge.

Skip - approved to dispose of unwanted items

Cemetery

Improvement area/new garden - LM thanks expressed to the volunteers and Biodiversity group for excellent work.

New Bins request - considered but further options needed due to cost and design of proposed bins.

Action point - Clerk to research & come back to LM with further options.

Church Fen

Boardwalk - reported dangerous condition due to 6 broken/rotten boards and slippery surface.

Recommended to close immediately.

Eastern footpath very muddy.

Maintenance Operations on leave so Boardwalk will remain closed until he returns.

Action Point - Boardwalk is now closed. Repairs to be carried out.

Land at Bottom of Memorial Field

Nothing further heard from agents in respect of the cost of removing dangerous tree prior to granting of lease. 2 quotes had been obtained. LM suggest to share costs with land owner to progress matter.

Therefore more time required before reporting back to full council.

Action point - Clerk to contact agents.

Church Lane Trees

Church has approached the council in respect of a tree inspection in the churchyard resulting in estimated work of £10,000, asking for a contribution for 2 trees located in Church Lane. The ownership of Church Lane is unknown and therefore not under the management of the Parish Council and therefore the request falls outside of the remit of Land Management. This will need to be referred to full council but LM is aware that there are other unadopted roads in Brundall and the PC needs to wary of setting any sort of precedent. Usually the maintenance of unadapted roads is set out in the deeds/Land Registry.

Action Points - Clerk to obtain legal guidance from Broadland DC.

Sports Hub

Noted that a quote was being obtained from a contractor to protect the verges against parking issues.