

John Evans Good Citizen Award nomination and selection process

The John Evans Good Citizen Award was started in 2008. Initially just a Good Citizen Award to celebrate a resident or group that have contributed to the life of the village it was renamed the John Evans Award in June 2010 to honour John who was a Parish Councillor, member of St Laurence Church, and founder of the 2nd Brundall Scouts.

The Award is presented to the recipient at the Annual Parish Meeting, usually held in April.

Nomination Process 1

1. The Council will consider the nomination process at the January meeting.
2. Nominations may be for a person, persons, or group but they must reside, work, or operate within Brundall.
3. Nominations for the Award will be requested from councillors and members of the public. This will be publicised on the website, notice boards, and Social Media.
4. All nominations must include a short paragraph explaining why the person or group has been put forward and what contribution they make to Brundall.
5. Nominations will be considered at the **March** full Council meeting. Those that do not meet the criteria will be excluded.
6. The Council will vote on all eligible nominees with each councillor having one vote only.

Nomination Process 2

1. The Council will consider the nomination process at the January meeting.
2. Nominations may be for a person, persons, or group but they must reside, work, or operate within Brundall.
3. Nominations for the Award will be requested from councillors and members of the public. This will be publicised on the website, notice boards, and Social Media.
4. All nominations must include a short paragraph explaining why the person or group has been put forward and what contribution they make to Brundall.
5. Nominations will be considered at the **February** full Council meeting. Those that do not meet the criteria will be excluded.
6. All eligible nominations will be published on the Council website, notice boards, and Social Media. Voting ballots will be available from the Parish Council office, to download online, and at other locations around the village.
7. All residents can have one vote. The ballot paper will include house name/number and postcode. If the ballot paper is not completed correctly it will be discounted.
8. Council members will also vote.
9. The Council will count the votes received at the March full Council meeting and will announce the recipient afterwards.

Recipients

No recipient of the Award, or the group they represent, can be nominated again for 5 years.