

A Meeting of the **Land Management Committee** will be held on Thursday 12th February 2026 at 7.00pm in the Lounge at Brundall Memorial Hall for the purpose of transacting the following business:

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

Housekeeping

- 1. To consider apologies for absence**
- 2. Declarations of interest on items on the Agenda**
- 3. To approve the minutes of the last meeting on the 15th January 2026**
- 4. Matters arising from previous minutes**

Dec.7. a. The new lock on the pedestrian gate at the allotment site has been fitted.

Dec. 11.a. The Clerk and Deputy Clerk CW visited the Berryfields woods site. The correct tree was dismantled. Deputy Clerk CW met with Conservation Arboriculture on 30th January to source a quote for some further tree work. See 11.a.

- 5. Chairman's Report**
- 6. Public Participation (15 mins)**

Council owned and managed areas (including Public Participation at the discretion of the Chairman):

7. Allotments

- a) To receive a written report from the Allotment Association and discuss any issues raised
- b) To approve the letter of eviction following nonpayment of rent due 11th October.

8. Cemetery

- a) To note/discuss a theft of plants from a grave.
- b) To note sunken graves.

9. Smaller Areas (Bus stops, play areas)

- a) To discuss quotations for the repair/replacement of the yellow gate at the entrance of the play area at BMH and to approve payment of invoice for gate inspection.

10. Sports Hub

- a) To receive a written report from Brundall Community Leisure Ltd.
- b) To consider a container at the Sports Hub rather than a shed, details from MO.

11. Tree Work

- a) To consider quotation from Conservation Arboriculture to carry out tree surveys at the Cemetery, the Allotment site and Church Fen in May.
- b) To ratify the further work from the report by Ravenscroft at Berryfields Woods being completed.
- c) To ratify the costs of removing the old Kestrel box and installing the new box and an owl box.
- d) To consider quotation from Ravenscroft to carry out tree survey at Cremer's Meadow.

12. Maintenance Operative

- a) To receive a report from Maintenance Operative.
- b) To receive a report from the chair to support the continuation of the Maintenance Operatives role.

13. Church Fen

- a) To discuss/ agree to contact the Landowners of the Northern part of Church Fen for formal permission to go ahead with plans for the entire site.

14. To discuss the possibility of BPC taking on the maintenance of Low Farm Wood

15. To discuss ongoing Community Orchard maintenance.

16. To receive and discuss report and solutions from Highways regarding surface water problems at the Countryside Park.

17. To ratify the revised Terms of Reference.

18. To ratify the ordering of a skip delivered to the CSP 9th February (Work carried out on the Western side by Community Payback Team and member of CSP group.

19. To consider the quotation from the Friends of Cremer's Meadow to repair / make safe the jetty by the pond.

20. To consider costs of drainage requirements by the gate at Cremer's Meadow and to re-consider quotation from Amis Piling.

21. To discuss requirements for smaller items including tools for Cremer's Meadow.

22. Parkrun protocol/agreement

To provide clarification of when BPC will deem it necessary to close the park to all users, including parkrun on a Saturday with minimum notice. (Requested by parkrun Ambassador)

23. To discuss a protocol/agreements for other users of the Countryside Park including Yare Valley Churches Pod this meeting and the Allotment Association and the Countryside Park Group at future meetings.

24. To note/ consider the purchase of Blackwater Carr if Postwick Parish Council isn't interested.

25. Clerk's Correspondence

26. Items for Social Media

27. Items for next Agenda (not for discussion)

28. Dates for the next Meeting(s) of the Land Management Committee:

12th March 2026

9th April 2026

Claudia Dickson / Rachel Miller / Clare Watkins

(Clerk/Deputy Clerks) 5th February 2025