

A Meeting of the **Brundall Parish Council Recreation and Wellbeing Committee** will be held on Monday 9th February 2026 at 7.00pm in the St Laurence Centre for the purpose of transacting the following business (press and public permitted):
Members of Brundall Parish Council Recreation and Wellbeing Committee are summoned to attend.

Agenda

Welcome and Introduction, including Housekeeping

- 1. To consider apologies for absence**
- 2. Declarations of interest on items on the Agenda.**
- 3. To approve the minutes of the last meeting on the 8th December 2025.**
- 4. Matters arising from the previous minutes for items not on the Agenda**
 8. d) Contact the Tree Warden for advice for Yare Valey Churches – completed
 8. h) Contact the Environment Agency for flood advice for the Friends of Cremer's – referred to the Land Management committee
 10. Ideas for a community event – in progress
 12. Contact Hopkins to ask about car park surface – the material is not suitable for the base of a car park and will be removed
 12. Financial Regulations re contracts – for contracts over £30,000 including VAT and under £214.904 formal tenders must be sought from at least 3 suppliers or an open invitation for tenders must be advertised.
 12. Contact the companies suggested by BDC to ask if they would be interested in submitting ideas for a Request for Information – completed.
- 5. Public Participation (15 mins)**
- 6. Chairman's Report (including an update on Parish Council matters)**
- 7. To receive updates from the other Council Committees:**
 - a) Land Management
 - b) Environment Committee
- 8. To receive updates from Recreational and Wellbeing Organisations in Brundall, including:**
 - a) Brundall Memorial Hall
 - b) Brundall Bolts
 - c) 1st Brundall Guides
 - d) Yare Valley Churches
 - e) Communications Group
 - f) Brundall Newsletter Group
 - g) Park Run
 - h) Friends of Cremer's Meadow
 - i) Brundall Scouts

- 9. Updates on Recreational Facilities, including any maintenance issues or works planned, including:**
- a) Clarification of the use of the spare cemetery field for training
- 10. To consider a community event in which to thank all the volunteers.**
- 11. To update on new signage around the village**
- 12. To receive an update on the Brundall Village Park**
- a) To review responses from the RFI.
- 13. To receive an update on current Committee projects, including:**
- b) Safer Journey to School
- 14. To consider revised committee Terms of Reference from the Advisory & Scrutiny Committee**
- 15. Items for Social Media posting**
- 16. Items for the next agenda**
- 17. Date(s) for the next meeting(s):**
- 20th April 2026

Claudia Dickson/Rachel Miller

Clerk / Deputy Clerk
4th February 2026