

Minutes of the meeting of the **Brundall Parish Council Recreation and Wellbeing Committee** held on Monday 13th April 2026 at 7.00pm in the St Laurence Centre.



In attendance: Cllr M Savory (Chair), Cllr L Britt, G Buckley (Cremer's Meadow), J Lovatt (Guides), J Barrington (Brundall Memorial Hall), S Harper (Park Run representative), C Norburn (Scouts), T Strudwick (Biodiversity Group), C Tunaley and D Lawton (Brundall Bolts)
Clerk: Mrs. C Dickson
Members of the public: 0

Housekeeping

1. Apologies for absence

Apologies were accepted from Cllr G Abbott, Cllr P Gabillia, Rev D Hanson (Yare Valley Churches)

2. Declarations of interest

None received.

3. Minutes of the last meeting

The minutes of the Recreation & Well-being Committee meeting held on 2nd March 2026 were APPROVED as a true and correct record of the meeting and were signed by the Chair.

4. Matters arising from the previous minutes

- 7. Contract Terms and Conditions – ongoing
- 8. Contact the golf course for access to view the river – not started
- 10. Volunteer event donation – in progress

5. Public Participation

None.

6. Chairman's Report

The last full Council meeting was held on the 23rd March where a grant of £5,000 was awarded to the Scouts from CIL (Community Infrastructure Levy) funds to refurbish the toilets at the Scout Hut. Several policies were reviewed.

7. To receive updates from the other Council Committees:

a) Land Management

A summary of the latest meeting was circulated to members of the committee (see below).

b) Environment Committee

There has not been a meeting since the last R&W committee meeting.

c) Neighbourhood Plan group

The NP group asked the R&W committee to consider a map detailing existing walking and cycling routes through the village and proposed routes to improve connectivity. One of these proposed routes is a path south of the railway. The NP group wondered if this was too ambitious and should therefore be removed.

The committee suggested it would be better to have it in than not just in case an opportunity arose to achieve the ambition.

8. Updates from Recreational and Wellbeing Organisations in Brundall

a) Brundall Memorial Hall report

The full report can be found on the website and at the end of the minutes.

The quote to turn the tennis court into a multi-use play area is around £60,000. The BMH does not have access to this amount of money and will therefore need assistance raising the whole amount. It will be a free facility for the youth of the village.

b) Brundall Bolts

No report received.

Brundall Bolts will be holding their first home tournament in June. It will last for 2 days and be held either on consecutive days over one weekend or one day each on consecutive weekend.

The club is working well although there are ongoing concerns about whether it will continue to be able to expand if more pitch times can't be booked. The club started with 12 children and now has 200.

c) 1st Brundall Guides report

The full report can be found on the website and at the end of the minutes.

d) Yare Valley Churches report

The full report can be found on the website and at the end of the minutes.

e) Communications Group

Facebook posts are getting good engagement. We recently had a bottleneck of posts as there was so much information to pass on. A good problem to have but some posts had to be postponed.

f) Brundall Newsletter Group

Advertising has dropped off a bit, particularly for the latest edition. There are still enough funds to cover the costs for this one and the next but more advertising will be needed.

g) Parkrun report

The full report can be found on the website and at the end of the minutes.

Creation of a protocol for use of the Countryside Park has been discussed for a number of months but has not been finalised yet. The **Clerk** will liaise with the Land Management committee.

The issues of tree and bramble waste, and the car park surface will be passed to Land Management.

h) Friends of Cremer's Meadow report

The full report can be found on the website and at the end of the minutes.

i) Brundall Scouts

The full report can be found on the website and at the end of the minutes.

The **Clerks** will put fundraising posters on the notice boards. £45,000 has been raised so far, but over £200k still to go.

9. Updates on Recreational Facilities, including any maintenance issues or works planned

Land Management have approved the repair of the Church Fen boardwalk. This is to enable access to the river for the summer.

10. Update on the community event to thank all volunteers

A date of the 12th July has been agreed. The event will be about 1 ½ hours long in the early afternoon, exact times to be confirmed.

The Council approved the budget of £750.

JL requested information be circulated soon as the Guides will be finishing soon for the summer and she would like to be able to invite the guide leaders. **Clerks** will action.

11. To receive an update on new signage around the village

The Deputy Clerk (RM) presented a quote from a Norfolk company for a map design to replace the maps at the Church and Tingdene. The committee liked the style suggested and AGREED to ask full Council to approve the cost of £1,200.

CT asked if there was an update on the map at the central Co-op. The **Clerk** will check and report at the next meeting.

12. Brundall Village Park

Cllr Savory gave an update on the variation of the S106 agreement. The Council's solicitor has not worked to the deadlines requested and information has been received late and incomplete. A report was finally received last week and has been passed to Broadland. The Council is querying one change by Hopkins Homes but has not had a response yet.

The tender document was approved by full Council and was sent to 4 companies. 3 completed tenders have been received to date with the deadline for submission being 5pm tomorrow, 14th April.

Once the Clerks have checked each submission contains the correct information a panel of Cllr Buckley, Cllr Gabillia, and C Norburn will independently score them all. This will happen in the next week.

A moderation meeting will then be held to include the Clerk(s) and Cllrs Savory and Wilkins to average the evaluation scores. These will be brought back to Recreation and Wellbeing for the committee to make a recommendation to full Council.

The committee agreed an extra meeting date of Thursday 30th April 2026 to consider the tenders received.

DCllr Davis has been in correspondence with Anglian Water regarding the sewer bulkheads on the Village Green area. It was hoped these could be lowered to ground level but Anglian Water have confirmed this is not possible for various reasons. Therefore Hopkins Homes will grade the land to the height of the bulkheads.

13. Items for the next agenda

- Brundall Village Park
- Volunteer event

14. Dates for the next meetings:

30th April 2026

8th June 2026

Meeting Closed:

19:51

Signed:

Dated:

7. a) Land Management

Countryside Pond

There was a long discussion about the proposed pond at the Countryside Park. Lots of concerns were raised including, cost, it is likely to dry out, health and safety if it isn't fenced, algae, rats using it as a water source.

£7k of the expected £10-12k costs has been covered by grants. It will be filled with rainwater so may dry out in the summer. It will be fenced. Algae usually occurs if the water has too many nitrates but it will be rain and surface water fed so this will not be a problem. Rats go where there is a food source, yes they need water but they are attracted to the food on the allotments first of all. The pond is likely to be no more than 1m deep.

The pond will need planning permission and those objections can be lodged as part of the planning process.

Countryside Park protocols

User agreements/protocol with the YVC pod and parkrun were approved.

Allotments

LM agreed to fund a new battery for the allotment defib as it is on the Council's asset register.

The 3rd large oak tree on the allotment site has a dead branch overhanging the polytunnel. A tree survey is scheduled for the 12th May and the contractor will be asked to check this out. The tree has a TPO.

A new user protocol has been drafted. The BAA asked for time to review it and asked that the introduction be a bit less bland!

The tenancy agreement for new tenants was amended to state that a tenant could be evicted if they hadn't paid their allotment rent by the 11th December, that a family member could take on a plot on the death of the tenant, to clarify the height of trees allowed on plots, no rat poison allowed (now illegal), clarification on bonfires, and if a tenant wants another plot (up to a maximum of a full sized plot) they need to go on the waiting list.

Cemetery

2 sunken graves have been filled in with topsoil.

Small areas

It was agreed to replace the streetlight lamp on the first streetlight on St Michael's Way.

Highways will fill a new grit bin if placed on Nurseries Avenue. The resident who requested it was asked to suggest a location. The cost will be considered at the next meeting.

Bees were reported under the zipwire platform. It is likely they are mining bees, solitary and non-threatening. Tim confirmed on Friday that they are hairy-footed bees (

Trees

No issues were highlighted by a tree survey at Cremer's Meadow.

The Broadland Tree Warden Network had produced the "Tree Strategy for Brundall". LM recognised it was a good document but needs to be reworked to be a BPC owned document. The Clerks, Gill, and Tim will work on it.

A quote to fell an unsafe tree on Church Lane was considered. Network Rail will be contacted before considering felling the tree.

Church Fen

The draft management plan was discussed. A lot of work to be done as not much work has been done in the past 10 years but all achievable. Capital expenditure will be required.

Repair of the boardwalk was approved.

A test area of improvement on the eastern path was approved. Aggregate will be laid on the lowest areas.

8. a) Brundall Memorial Hall

Highlights for sharing

We have had the paths around the Hall levelled and made user friendly. We wish to show our thanks for the contribution to the Christmas Fair which was a great success and we will be repeating this on November 29th this year

Issues you wish Recreation & Wellbeing to discuss

We now have a quote for the “old tennis court” which we want to make into a multi use games area free for all to use

Help requested from other Recreation and Wellbeing participants

With the above the costs are going to be far beyond what we could hope to raise in fundraising efforts and will be looking to the Parish Council for major assistance with funding this project.

8. c) Brundall Guides

Highlights for sharing

The district had a successful Thinking Day event at Hollywood Bowl which the girls enjoyed. We had 50 girls attend from all sections.

Guides had a successful term with a number of girls finishing their theme awards with only the last challenges to get their Gold Award.

8. d) Yare Valley Churches

Highlights for sharing

- The church notice boards at the Brundall and Braydeston churches have been replaced
- Braydeston Church is now open at weekends for visitors to look around
- We have started a Men's Group with the first meeting held in March to bring men together to talk and meet new people. We aim to have a different speaker each month with Rev Andrew Bevan from Brundall Hardware being the first.
- Y1 and Y2 children from Brundall School came to church at the end of March for an 'Easter Experience' and to learn about the Easter story
- Easter Services were well attended, including a meal on Maundy Thursday, 2 services on Good Friday and 4 on Easter Sunday beginning the day with a Sunrise Service at Braydeston
- 'Easter Family Fun' was held in Brundall Churchyard, on Easter Saturday, attracting families from the village

8. g) parkrun

Highlights for sharing

Following a total closure of parkrun in February we are now starting to see a steady return of people, but it has taken around 6 weeks. Easter weekend we posted our largest numbers of participants for 2026.

We should see our 50,000th participant this week and the park is starting to come to life as Spring moves forward, meaning the pre-event checks become less and less as the weather is getting better.

Our April Fool post was picked up by HQ and Brundall featured in a number of parkrun HQ. This is good for Brundall as might push people to visit. Take a [look](#).

We have reached out to the new landlord of The Ram, who is happy to allow us to use the car park on a Saturday morning. While not that popular it does give us options if we have a busy week.

The Overflow carpark is now in a useable state and means we can accommodate more people on a Saturday morning. The grass and soil are still not solid, but cars are now certainly not at risk of getting fully stuck.

Issues you with Recreation & Wellbeing to discuss

- Email request sent to Claudia and Kevin to assist with the protocol document. Not clear on next steps and require some assistance to get all sided together.
- Countryside Park still needs removal of all tree and bramble waste from across the site or to understand the plan for what is to be done, especially on the overflow car park and Travellator (west side). Unsure who is doing what, but very close to the pathway so some risk to users.
- Feedback on the main car park from many users, especially older parkrunners. The surface is becoming an increased risk to cars and ankles as large rocks are coming to the surface. We keep removing larger ones but something to be aware of from a risk perspective. Maybe a wider discussion is required if the surface needs refreshing for all users of the Countryside Park.

8. h) Cremer's Meadow

Highlights for sharing

The temporary diversion of blocked culvert has been improved and is working well. Quotes are being sought for a more permanent solution

Work on the hut will resume shortly.

The 5 year plan is in final draft form

The quay has been repaired in time for the summer holidays.

The Open Day date has been agreed as Saturday 20th June. It is hoped that the hut will be ready for an official opening then.

8. i) Brundall Scouts

Highlights for sharing

Group numbers progressing well

Exciting programs planned in all sections including camps away

Trustee focus is on fundraising for hut refurbishment works

Brundall Parish Council have kindly granted us £5k of CIL funding. THANK YOU

We have secured a total of £41k to date

We have launched our just giving page

Issues you wish Recreation & Wellbeing to discuss

Nothing currently

Help requested from other Recreation and Wellbeing participants

As much help as possible with publicising our fundraising to your members

Opportunities to assist our fundraising efforts

Any knowledge of grants or options for fundraising

We are always looking for volunteers to help our leadership and trustee teams