

Minutes of the meeting of the **Brundall Parish Council Recreation and Wellbeing Committee** held on Thursday 30th April 2026 at 7.00pm in Brundall Memorial Hall.



In attendance: Cllr M Savory (Chair) , Cllr P Gabillia, Cllr G Abbott, G Buckley (Cremer's Meadow), J Barrington (Brundall Memorial Hall), C Norburn (Scouts), T Strudwick (Biodiversity Group), Cllr K Wilkins

Clerk: Mrs. C Dickson

Members of the public: 0

Housekeeping

1. Apologies for absence

Apologies were accepted from J Lovatt (Guides), Cllr L Britt, Rev D Hanson (Yare Valley Churches)

2. Declarations of interest

None received.

3. Minutes of the last meeting

The minutes of the Recreation & Well-being Committee meeting held on 13th April 2026 were APPROVED as a true and correct record of the meeting and were signed by the Chair.

4. Matters arising from the previous minutes

- 8. g) Clerk liaising with Land Management re the Countryside Park parkrun user agreement – ongoing
- 10. Volunteer event details to invitees – completed. 90 people have replied to say they will be attending.
- 11. Update on the footpath map at the central Co-Op – in progress. Full Council approved funding for the 2 new maps in the village.

5. Public Participation

None.

Closed Session: This session is held with the public and press being excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960 for the following items of business on the grounds that they may involve the likely disclosure of confidential and exempt information

6. Brundall Village Park

Thanks were given to Chris Norburn and Cllrs Gabillia and Buckley for their work on evaluating the tenders received, and to Cllr Wilkins for help with moderating the scores.

It has been a useful process from the Request for Information down to the comprehensive tender. We received 4 strong responses because of the work we put in.

BVP Group met the preferred candidate, Groundwork East, this afternoon and had a good positive meeting. They have very good environmental credentials and experience, and are a charity.

The committee discussed project management of the delivery of the design. Groundwork East have a list of contractors they are used to working with and would be able to help with the tender process. They may have capacity to help with project management.

The timescales for the S106 agreement are unknown. Groundwork East are aware of the S106 triggers and issues, and are able to be flexible if things change. They were also the only tender submission to

state that an Environment Agency permit will be required for any work near to the river. And this is time critical due to the length of time it will take for one to be granted.

They requested copies of any surveys that have already been undertaken.

The committee APPROVED recommending Groundwork East to design the Village Green and Country Park area of Brundall Village Park in line with their tender submission.

7. Items for the next agenda

- Brundall Village Park
- Volunteer event

8. Dates for the next meetings:

8th June 2026

Meeting Closed: 19:36

Signed:

Dated: