

A Meeting of the **Land Management Committee** will be held on Thursday 10th September 2026 at 7.00pm in the Lounge at Brundall Memorial Hall for the purpose of transacting the following business:
Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

Housekeeping

1. To consider apologies for absence
2. Declarations of interest on items on the Agenda
3. To approve the minutes of the last meeting on the 9th July 2026
4. Matters arising from previous minutes

June.14.c. The eastern path at Church Fen pilot work was a success.

July.8.a. The safety sign to place over the water meter at the Countryside Park on parkrun days has been ordered.

July.10. The temporary LNR signs are up at Church Fen.

July.11.a. The tree work at Church Fen was completed at a cost of £1080. The tree work at the allotment site was completed at a cost of £350. The tree work at the Cemetery has been booked in at a cost of £485.

July.11.b. Two additional dog waste bins were purchased at a cost of £451.90

July. 11.c. One tenant has been evicted from the allotment site. The other tenant has improved their plot.

July. 13. Following the Clerk's request to UKPN for higher recompence to lay a cable behind the Shard at the Cemetery, an amount of £300 was AGREED on with £150 coming from City Fibre.

5. Chairman's Report

6. Public Participation (15 mins)

Council owned and managed areas (including Public Participation at the discretion of the Chairman):

7. Allotments

- a) To receive a written report from the Allotment Association and discuss any issues raised
- b) To consider request from BAA to evict the tenant from plots 32e, 38e, 42e, 51w.

8. Cemetery

- a) To review the Cemetery Fees
- b) To discuss ordering a ton bag of topsoil to be kept at the Cemetery to top up the graves as and when required rather than calling in Garden Guardian.

9. Smaller Areas (Bus stops, play areas)

- a) To ratify the costs of the play area gates. £1495 for the gate at the Meadowview play area and £245 to recement the gate at the bottom of the BMH play area.
- b) To consider purchasing a new defibrillator for the McDonalds site. Present one is 10 years old, too old to buy replacement bits for.

- c) To consider quotation to repair matting under Witches Hat and Basket Swing at BMH play area.

10. Sports Hub

- a) To receive a written report from Brundall Community Leisure Ltd.

11. parkrun

- a) To receive a written report from parkrun
- b) To consider forming a small working group (including parkrun representatives) to finalise the parkrun BPC agreement.
- c) To consider request from parkrun to the Countryside Park working group to provide a maximum of 3 tons of sand to the site, should it be required. CSPWG agree on the proviso that there is a meeting prior to sand delivery to discuss distribution. (BWG member, parkrun representative, clerk and a LM Cllr)

- 12. To consider quotation to remove the tree at the bottom of Church Fen being used to jump into the river.
- 13. To ratify the costs of the minor repair on a bridge at Church Fen. (CFWG has notified the clerks that the bridges will need replacing next year). And to consider quotations for new kit bridges.
- 14. To ratify quotation to remove the ends of the Church Fen boardwalk to decommission it at a cost of £1250. To note people are still finding ways to use it.
- 15. To approve the cost of 3 further bags of aggregate being delivered to Church Fen and the possibility of hiring a track dumper to continue the work on the Eastern Path at Church Fen.
- 16. To consider a request for Forest Research to repeat a soil survey completed in 2006 / 2007.
- 17. To consider / revisit the possibility of locking the gate or having a combination lock at the Countryside Park following recent vandalism on the new surface of the car park.
- 18. To consider a request from a resident to provide fire beaters / buckets of sand at the Countryside Park.
- 19. To consider requests from the Tree Advisor for the Community Orchard and consider the idea of purchasing a bowser.
- 20. To note report from the Clerk following meeting with Norfolk County Farms 16th June.
- 21. To AGREE to the purchase of a bench for Cremer's Meadow to be installed and maintained by The Friends of Cremer's Meadow following receipt of completed Gifted Bench form and installation plan.
- 22. To discuss / consider drafting in consultants to overview the management plans for each piece of land. Suggested at FC IN July.
- 23. Maintenance operative report for July and August.
- 24. Finance Report (including balance for BAA)
- 25. Clerk's Correspondence
- 26. Items for next Agenda (not for discussion)
- 27. Dates for the next Meeting(s) of the Land Management Committee:
 - 8th October 2026
 - 12th November 2026

Claudia Dickson / Clare Watkins

(Clerk/Deputy Clerk) 3rd September 2026