

The next meeting of Brundall Parish Council will be held on **Monday 28th September 2026** at 7pm in the **St Laurence Centre, Brundall**.

Members of Brundall Parish Council are summoned to attend.

Agenda

Housekeeping

1. To consider apologies for absence
2. Declarations of interest on items on the Agenda
3. To confirm the minutes of the Parish Council meeting(s) held on 24th August 2026
4. To report on actions arising from the Minutes not on the Agenda (for information only)

July 7. c) Summary of the Sports Hub agreements – completed

7. a) Were the boardwalk planks removed from Church Fen – the contractor reported that a couple from the boats asked them to leave a few for firewood so he did. He has now been asked to remove them all

9. Defibrillator options and possible funding - ongoing

5. To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillor and District Councillors reports

6. Re-convene the meeting

7. Updates and Reports:

a) Land Management Committee

b) Recreation and Wellbeing Committee, including:

i. Brundall Village Park update

ii. To discuss using a project management company to help deliver Brundall Village Park

iii. To ratify the approval and costs of additional surveys on the BVP Country Park area:

Water vole survey £650

NVC survey £1,155

c) Environment Committee

d) Brundall Community Leisure, including:

i. To give an update on the quarterly meeting with CSF

ii. To form a working group to review the Sports Hub agreements and leases

e) Road Safety group, including:

i. Parish Partnership scheme

8. To consider planning application(s) received, including:

a) 2026/0365 – Proposed solar park and EV charging station including substation and battery storage with associated roadside services including a drive through café and 2 no. cafes (use class E(b)), the erection of a retail unit (use class E(a)), and associated access, parking, circulation spaces, ecological enhancements and drainage infrastructure at Land adjacent to McDonalds, Yarmouth Road, Postwick with Witton

b) 2026/2273 – Single storey rear extension with a lean to roof and a masonry porch with a pitched roof at 3 Firtree Close, NR13 5RN

9. Stickers for bins

To consider a proposal to put stickers on all Parish Council dog and litter bins with contact information for any issues.

10. Finance, including:

- i. To receive the first quarter bank reconciliations and finance reports
- ii. To receive an update from the first quarter Finance Group meeting, including consideration of combining the Grants and Donations policies to just Grants
- iii. To report on the annual pay award for staff
- iv. To consider a grant application from Brundall Memorial Hall for £300 towards their Christmas Fair
- v. To consider the External Audit report (if received before the meeting)
- vi. To approve bills for payment for September 2026
- vii. To note payments made in August 2026

11. Parish Clerk's Correspondence

12. Items for next agenda (not for discussion)

13. Date(s) for the next Parish Council meeting(s):

26th October

23rd November

Claudia Dickson

Parish Clerk 23rd September 2026